



## Staff Report

October 21, 2024 Council Workshop Meeting

2025 Fee Schedule and Business License Presentation  
Presenter: Matthew Thorup, Assistant Finance Director  
Time Estimate: 10 minutes

| Phone        | Email                  |
|--------------|------------------------|
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**BACKGROUND:** This presentation is to provide the City Council an opportunity to review the proposed 2025 Fee Schedule and Business License changes.

**SUMMARY:** This presentation will review the updates to the City's Fee Schedule for 2025. The updates in this version include an increase of 10% for all fees that are indexed to CPI, an update to the Parks Impact Fees (as adopted by Resolution), an increase to impact fees per Resolution, and some minor housekeeping adjustments.

This presentation also reviews the current business license structure and proposes an increase to charge a comparable rate as neighboring cities and generate additional revenue for the City.

**BENEFITS TO THE COMMUNITY:** The intent of the presentation is to provide options to the City Council to determine an appropriate fee structure that will benefit the whole community.

**POTENTIAL CHALLENGES:** Any increases to the fee schedule or business license fee may pose an additional burden on customers who may have difficulty with increased fees.

**BUDGET IMPACT:** The Mayor's Proposed Budget is projected to incorporate the 10% fee increase and Business License Fee increase to \$50. If a different combination of options is selected, the impact to the budget may vary.

| Estimated Budget Impact |                                   |      |               |
|-------------------------|-----------------------------------|------|---------------|
| 1                       | Fee Schedule Increase             | 10%  | \$ 227,000.00 |
| 2                       | Fee Schedule Increase of CPI Only | 2.6% | \$ 59,000.00  |
| 3                       | Business License Fee Increase     | \$50 | \$ 134,000.00 |

**RECOMMENDATION:** Staff recommends the 10% Fee Schedule increase and raising the Business License Fee to \$50 to preserve the base revenue source of the City's General Fund.