



## Staff Report

November 15, 2021 Council Regular Meeting

City Clerk Appointment by Mayor

Presenter: Jennifer Gorsuch, Administrative Services Director

Time Estimate: 5 minutes

Phone	Email
360.817.7013	jgorsuch@cityofcamas.us

**BACKGROUND:** City Council approved the City Clerk Position Description at the November 1, 2021 Regular meeting. This was a reclassification of the current Deputy City Clerk due to a change in duties over the past few years.

### **SUMMARY:**

Per CMC 2.07.020, and as a matter of process, this Mayor's appointment finalizes moving Bernie Bacon, the current Deputy City Clerk, to the City Clerk position.

### **EQUITY CONSIDERATIONS:**

**What are the desired results and outcomes for this agenda item?** The desired result is the final step in the appointment of the City Clerk position.

**What's the data? What does the data tell us?** N/A

**How have communities been engaged? Are there opportunities to expand engagement?**  
N/A

**Who will benefit from, or be burdened by this agenda item?** Internal city services as well as the citizens will benefit by having dedicated staff to assist internally and continue to work on records management and transparency by the Clerk's office.

**What are the strategies to mitigate any unintended consequences?** N/A

**Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact.** N/A

**Will this agenda item improve ADA accessibilities for people with disabilities?** N/A

**What potential hurdles exists in implementing this proposal (include both operational and political)?** N/A

**How will you ensure accountabilities, communicate, and evaluate results?** N/A

***How does this item support a comprehensive plan goal, policy or other adopted resolution?***

N/A

**BUDGET IMPACT:** N/A

**RECOMMENDATION:** Staff recommends that Council confirm the Mayor's appointment of Bernie Bacon to City Clerk.