

ORDINANCE NO. 21-011

AN ORDINANCE amending the City of Camas' 2021-2022 Budget Ordinance Nos. 20-011 and 21-007.

WHEREAS, the City Council of the City of Camas approved Ordinance No. 20-011 and adopted a biennium budget for fiscal years 2021-2022; and

WHEREAS, the City Council of the City of Camas approved Ordinance 21-007 amending the Budget Ordinance 20-011; and

WHEREAS, the City Council of the City of Camas desires to effectively utilize and manage the City's financial resources; and,

WHEREAS, the City will receive additional revenues that were not anticipated at the time of adopting the budget for 2021-2022; and

WHEREAS, funds received in excess of estimated revenues during the current fiscal year when authorized by an ordinance amending the original budget may be included in the expenditure limitation; and

WHEREAS, the City desires to undertake activities which were not foreseen at the time of adopting the 2021-2022 budget; and

WHEREAS, the financial activities in the following funds could not have been reasonably foreseen at the time of adopting the 2021-2022 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

Section I

**Budget Amendment:** The City of Camas' 2021-2022 Budget as adopted in Ordinance No. 20-011 and amended by Ordinance 21-007 is amended as follows:

1. Modify the 2021 Budget for 2021 Legislation provide funding and associated expenditures for body cameras.
2. Modify the 2021 Budget for the movement of budget from Executive to Central Services.
3. Modify the 2021 Budget for 2021 general obligation loan payments.
4. Supplement the 2021 Budget for replacement plotter for Building and Engineering.
5. Supplement the 2021 Budget for a Study of the City's Water System for risk and vulnerabilities.
6. Supplement the 2021 Budget for painting Station 43.



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7. Supplement the 2021 Budget for increase credit card fees for remote transactions.
8. Supplement the 2021 Budget for a study of the City's Sewer infrastructure.
9. Supplement the 2021 Budget for improvements to the Crown Road Booster Station.
10. Supplement the 2021 Budget for additional labor costs for CWFD.
11. Supplement the 2021 Budget for American Rescue Plan Act funding and utility assistance costs.

Section II

**Budget Amendment – Effect on Fund Revenues and Expenses:** The foregoing increases affect the City funds as shown on Attachment A.

Section III

**Effective Date.** This ordinance shall take force and be in effect five days from and after its publication according to law.

PASSED BY the Council and APPROVED by the Mayor this 15<sup>th</sup> day of November 2021.

SIGNED:   
Mayor

SIGNED:   
Clerk

APPROVED as to form:

  
City Attorney



**2021 Budget Amendment - Fund Summary**

	Beg Fund Balance	Budget Revenues (1)	Budget Expenses (1)	Estimated End Fund Balance	Budget Amendment Revenues	Budget Amendment Expenses	Amended Fund Balance	Note: Budget Packages	% Impact
<b>Operating Funds</b>									
General	\$ 9,917,694	\$ 26,479,338	\$ (28,860,907)	\$ 7,536,125	\$ 103,471	\$ (234,471)	\$ 7,405,125	A-1,A-2,S-1,S-4	-2%
Streets	\$ 1,229,954	\$ 3,752,557	\$ (3,881,630)	\$ 1,100,881	\$ -	\$ -	\$ 1,100,881		
ARPA Funds	\$ -	\$ -	\$ -	\$ -	\$ 3,408,118	\$ (100,000)	\$ 3,308,118	S-8	
Tree Fund	\$ 15,422	\$ 225	\$ -	\$ 15,647	\$ -	\$ -	\$ 15,647		
Camas/Washougal Fire & EMS	\$ 2,967,442	\$ 11,193,800	\$ (12,141,102)	\$ 2,020,140	\$ -	\$ (365,588)	\$ 1,654,552	S-3	-18%
Cemetery	\$ 114,450	\$ 265,010	\$ (245,929)	\$ 133,531	\$ -	\$ -	\$ 133,531		
<b>Capital/Enterprise Funds</b>									
Unlimited GO Debt Service	\$ 9,226	\$ -	\$ -	\$ 9,226	\$ -	\$ -	\$ 9,226		
Limited GO Debt Service	\$ -	\$ 2,449,298	\$ (2,449,298)	\$ -	\$ 1,777,776	\$ (1,777,776)	\$ -	A-3	0%
REET	\$ 10,162,097	\$ 5,755,365	\$ (6,789,321)	\$ 9,128,141	\$ -	\$ (818,830)	\$ 8,309,312	A-3	-9%
Park Impact Fee	\$ 5,144,594	\$ 2,095,963	\$ (1,253,331)	\$ 5,987,226	\$ -	\$ (818,829)	\$ 5,168,397	A-3	-14%
Transportation Impact Fee	\$ 3,153,085	\$ 2,530,072	\$ (1,171,063)	\$ 4,512,094	\$ -	\$ (140,117)	\$ 4,371,977	A-3	-3%
Fire Impact Fee	\$ 1,080,373	\$ 345,398	\$ -	\$ 1,425,771	\$ -	\$ -	\$ 1,425,771		
NW 38th Ave Phase 3	\$ 403,539	\$ 766,000	\$ (766,000)	\$ 403,539	\$ -	\$ -	\$ 403,539		
Brady Road Construction	\$ 684,478	\$ 300,000	\$ (300,000)	\$ 684,478	\$ -	\$ -	\$ 684,478		
Larkspur Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Legacy Lands	\$ 6,235,093	\$ 20,000	\$ (500,000)	\$ 5,755,093	\$ -	\$ -	\$ 5,755,093		
Lake and Everett	\$ 222,245	\$ 675,000	\$ (675,000)	\$ 222,245	\$ -	\$ -	\$ 222,245		
Facilities Capital Fund	\$ -	\$ 889,874	\$ (889,874)	\$ -	\$ -	\$ -	\$ -		
Storm Water	\$ 2,772,413	\$ 2,047,686	\$ (3,226,062)	\$ 1,594,037	\$ -	\$ -	\$ 1,594,037		
Solid Waste	\$ 3,027,046	\$ 3,152,552	\$ (3,018,396)	\$ 3,161,202	\$ -	\$ -	\$ 3,161,202		
Water/Sewer	\$ 6,138,896	\$ 14,505,870	\$ (16,737,691)	\$ 3,907,075	\$ -	\$ (306,000)	\$ 3,601,075	S-2,S-5,S-6	-8%
W/S Capital Projects	\$ 52,393	\$ 1,040,000	\$ (1,040,000)	\$ 52,393	\$ -	\$ -	\$ 52,393		
North Shore Construction Project	\$ 493,499	\$ -	\$ (350,000)	\$ 143,499	\$ -	\$ -	\$ 143,499		
Water Capital Projects	\$ 8,671,632	\$ 925,000	\$ (5,630,000)	\$ 3,966,632	\$ 95,000	\$ (95,000)	\$ 3,966,632	S-6	0%
WS Capital Reserve	\$ 16,240,620	\$ 8,016,936	\$ (1,365,000)	\$ 22,892,556	\$ -	\$ -	\$ 22,892,556		
WS Bond Reserve	\$ 1,715,230	\$ 33,541	\$ -	\$ 1,748,771	\$ -	\$ -	\$ 1,748,771		
<b>Reserve Funds</b>									
Lodging Tax	\$ 35,716	\$ 13,214	\$ (10,000)	\$ 38,930	\$ -	\$ -	\$ 38,930		
Firemen's Pension	\$ 1,292,940	\$ 36,562	\$ (85,126)	\$ 1,244,376	\$ -	\$ -	\$ 1,244,376		
Equipment Rental and Replacement	\$ 2,130,517	\$ 1,771,629	\$ (1,891,584)	\$ 2,010,562	\$ -	\$ -	\$ 2,010,562		
Retiree Medical	\$ 53,642	\$ 127,583	\$ (127,583)	\$ 53,642	\$ -	\$ -	\$ 53,642		
LEOFF 1 Disability Board	\$ 528,735	\$ 157,124	\$ (157,124)	\$ 528,735	\$ -	\$ -	\$ 528,735		
	\$ 84,492,975	\$ 89,345,597	\$ (93,562,021)	\$ 80,276,551	\$ 5,384,365	\$ (4,656,610)	\$ 81,004,305		1%
				\$ -	\$ -	\$ 727,755			

(1) Budgeted revenues and expenses reflect the 2021 Adopted Budget

		Carry Forward	
Ord Budget	\$ 170,586,145	\$ 170,689,983	Administrative \$ 1,881,247 \$ (3,659,022)
2022 Budget	\$ 82,380,048	\$ 81,569,462	\$ (1,777,775)
2021 Budget	\$ 88,206,097	\$ 89,120,521	Supplemental \$ 3,731,118 \$ (1,225,588)
Spring Omnibus	\$ 1,139,500	\$ 4,441,500	\$ 2,505,530
Adjusted Budget	\$ 89,345,597	\$ 93,562,021	\$ 727,755
	\$ -	\$ -	\$ -

Attachment A

Adjustment #	Description	Note	Fund	Current Budget	Proposed Budget	Rev Increase Exp Decrease	Rev Decrease Exp Increase	Impact to Budget
A-1	State Shared Revenue	Leg One-Time Cost Alloc	001	\$ -	\$ 103,471	001-00-335-040-10	\$ 103,471	\$ 103,471
A-1	Small Tools and Equipment	Body Cameras and software	001	\$ 75,780	\$ 179,251	001-08-521-220-35	\$ (103,471)	\$ (103,471)
A-2	Professional Services	Move to Central Services	001	\$ 237,949	\$ 187,949	001-03-513-100-41	\$ 50,000	\$ 50,000
A-2	Professional Services	Move from Exec	001	\$ 55,000	\$ 105,000	001-23-518-300-41	\$ (50,000)	\$ (50,000)
A-3	GO Bonds Principal	Adjust for budget error	240	\$ 814,811	\$ 818,446	240-00-591-210-78	\$ (3,635)	\$ (3,635)
A-3	Princ-Land Contract	Land Contract Debt Srv	240	\$ -	\$ 1,412,659	240-00-591-760-77	\$ (1,412,659)	\$ (1,412,659)
A-3	Princ-PWTF Loans Streets	Adjust for Lake & Everett	240	\$ 371,842	\$ 483,288	240-00-591-760-77	\$ (111,446)	\$ (111,446)
A-3	Int PWTF Loans Streets	Adjust for Lake & Everett	240	\$ 24,563	\$ 49,599	240-00-592-595-83	\$ (25,036)	\$ (25,036)
A-3	Int on Land Contract	Land Contract Debt Srv	240	\$ -	\$ 225,000	240-00-592-760-83	\$ (225,000)	\$ (225,000)
A-3	Transfer in - TIF	Lake and Everett DS & adj	240	\$ 836,063	\$ 976,180	240-00-397-302-00	\$ 140,117	\$ 140,117
A-3	Transfer in - REET	Land Contract Debt Srv	240	\$ 691,199	\$ 1,510,029	240-00-397-300-00	\$ 818,830	\$ 818,830
A-3	Transfer in - PIF	Land Contract Debt Srv	240	\$ 713,580	\$ 1,532,409	240-00-397-301-00	\$ 818,829	\$ 818,829
A-3	Transfer to - DS	TIF transfer for DS	302	\$ 836,063	\$ 976,180	302-00-597-240-00	\$ (140,117)	\$ (140,117)
A-3	Transfer to - DS	REET transfer to DS	300	\$ 691,199	\$ 1,510,029	300-00-597-240-00	\$ (818,830)	\$ (818,830)
A-3	Transfer to - DS	PIF transfer to DS	301	\$ 713,580	\$ 1,532,410	301-00-597-240-00	\$ (818,829)	\$ (818,829)
A-3	Adjust Fund Balance	Transportation Imp Fees	302	\$ 4,512,094	\$ 4,371,977	302-00-308-000-00	\$ 140,117	\$ 140,117
A-3	Adjust Fund Balance	REET	300	\$ 9,128,141	\$ 8,309,311	300-00-308-000-00	\$ 818,830	\$ 818,830
A-3	Adjust Fund Balance	Park Impact Fees	301	\$ 5,987,226	\$ 5,168,396	301-00-308-000-00	\$ 818,829	\$ 818,829
S-1	Small Tools and Equipment	Engineering	001	\$ 1,027	\$ 6,527	001-13-518-910-35	\$ (5,500)	\$ (5,500)
S-1	Small Tools and Equipment	Building	001	\$ -	\$ 5,500	001-22-524-200-35	\$ (5,500)	\$ (5,500)
S-1	Adjust Fund Balance	General Fund	001	\$ 7,536,125	\$ 7,525,125	001-00-308-000-00	\$ 11,000	\$ 11,000
S-2	Risk and Resilience Study	Water	424	\$ 150,000	\$ 286,000	424-00-534-810-41	\$ (136,000)	\$ (136,000)
S-2	Adjust Fund Balance	Water	424	\$ 3,907,075	\$ 3,771,075	424-00-308-000-00	\$ 136,000	\$ 136,000
S-3	Repairs and Maintenance	Station 43 Painting	115	\$ 60,067	\$ 79,067	115-09-522-500-48	\$ (19,000)	\$ (19,000)
S-3	Adjust Fund Balance	CWFD	115	\$ 2,020,140	\$ 2,001,140	115-00-308-000-00	\$ 19,000	\$ 19,000
S-4	Professional Services	Building	001	\$ 4,736	\$ 124,736	001-22-524-200-41	\$ (120,000)	\$ (120,000)
S-4	Adjust Fund Balance	General Fund	001	\$ 7,536,125	\$ 7,416,125	001-00-308-000-00	\$ 120,000	\$ 120,000
S-5	General Sewer Plan	Sewer	424	\$ -	\$ 75,000	424-00-535-812-41	\$ (75,000)	\$ (75,000)
S-5	Adjust Fund Balance	Sewer	424	\$ 3,907,075	\$ 3,832,075	424-00-308-000-00	\$ 75,000	\$ 75,000
S-6	Crown Road Booster Station Construct.	Water/Sewer Capital	426	\$ -	\$ 95,000	426-40-594-346-65	\$ (95,000)	\$ (95,000)
S-6	Operating Transfer In	Water/Sewer Capital	426	\$ 600,000	\$ 695,000	426-00-397-424-00	\$ 95,000	\$ 95,000
S-6	Operating Transfer Out	Water/Sewer Fund	424	\$ 600,000	\$ 695,000	424-00-597-426-00	\$ (95,000)	\$ (95,000)
S-6	Adjust Fund Balance	Water/Sewer Fund	424	\$ 3,907,075	\$ 3,812,075	424-00-308-000-00	\$ 95,000	\$ 95,000
S-7	EMS Salaries	CWFD	115	\$ 1,783,824	\$ 1,850,634	115-00-522-720-11	\$ (66,810)	\$ (66,810)
S-7	EMS Overtime	CWFD	115	\$ 206,000	\$ 214,240	115-00-522-720-12	\$ (8,240)	\$ (8,240)
S-7	EMS Benefits	CWFD	115	\$ 606,348	\$ 629,180	115-00-522-720-21	\$ (22,832)	\$ (22,832)
S-7	Fire Salaries	CWFD	115	\$ 4,153,870	\$ 4,318,474	115-09-522-210-11	\$ (164,604)	\$ (164,604)
S-7	Fire Overtime	CWFD	115	\$ 420,000	\$ 436,878	115-09-522-210-12	\$ (16,878)	\$ (16,878)
S-7	Fire Benefits	CWFD	115	\$ 1,381,975	\$ 1,436,915	115-09-522-210-21	\$ (54,940)	\$ (54,940)
S-7	FM Salaries	CWFD	115	\$ 428,375	\$ 437,572	115-09-522-300-11	\$ (9,197)	\$ (9,197)
S-7	FM Overtime	CWFD	115	\$ 14,000	\$ 14,482	115-09-522-300-12	\$ (482)	\$ (482)
S-7	FM Benefits	CWFD	115	\$ 133,920	\$ 136,525	115-09-522-300-21	\$ (2,605)	\$ (2,605)
S-7	Adjust Fund Balance	CWFD	115	\$ 2,020,140	\$ 1,673,552	115-00-308-000-00	\$ 346,588	\$ 346,588
S-8	COVID-19 ARPA Fed Stimulus Fds	ARPA Funds	113	\$ -	\$ 3,408,118	113-00-332-920-10	\$ 3,408,118	\$ 3,408,118
S-8	Utility Assistance Funds	ARPA Funds	113	\$ -	\$ 100,000	113-00-	\$ (100,000)	\$ (100,000)
S-8	Adj Fund Balance	ARPA Funds	113	\$ -	\$ 3,308,118	113-00-508-000-00	\$ (3,308,118)	\$ (3,308,118)

Net Total	\$ 4,706,611	\$ (4,706,611)	\$ -
	\$ 5,434,365	\$ (4,706,610)	\$ 727,755
		\$ 727,755	\$ (1)

Carry Forward	\$ -	\$ -	\$ -
Administrative	\$ 1,931,247	\$ (3,709,023)	\$ (1,777,776)
Supplemental	\$ 3,503,118	\$ (997,588)	\$ 2,505,531
Net Balance	\$ 5,434,365	\$ (4,706,610)	\$ 727,755

<b>Budget Summary</b>			
Total	\$ 5,434,365	\$ (4,706,610)	\$ 727,755

**2021 Fall Omnibus Budget - Fund Balance Impacts**

	General Fund	ARPA Funds	C/W Fire & EMS	Limited GO Debt Service	REET Projects	Park Imp Fee	Transp Imp Fee	Water/Sewer	Water Capital Projects	Total	Dept.
<b>Beginning Balance</b>	\$ 9,917,694	\$ -	\$ 2,967,442	\$ -	\$ 10,162,097	\$ 4,567,847	\$ 3,153,085	\$ 6,138,896	\$ 52,393		
Revenues	\$ 26,479,338	\$ -	\$ 11,193,800	\$ 2,449,298	\$ 5,755,365	\$ 1,093,722	\$ 2,530,072	\$ 14,505,870	\$ 1,040,000		
Expenditures	\$ (28,698,907)	\$ -	\$ (12,141,102)	\$ (2,449,298)	\$ (6,789,321)	\$ (1,199,193)	\$ (1,171,063)	\$ (16,737,691)	\$ (1,040,000)		
<b>Projected Ending Fund Balance</b>	\$ 7,698,125	27%	\$ -	\$ 2,020,140	\$ -	\$ 9,128,141	\$ 4,462,376	\$ 4,512,094	\$ 3,907,075	\$ 52,393	

**Carry Forward Packages**

<b>Total Carry Forward</b>											
<b>Subtotal Fund Balance</b>	\$ 7,698,125	27%	\$ 2,020,140	\$ -	\$ 9,128,141	\$ 4,462,376	\$ 4,512,094	\$ 3,907,075	\$ 52,393	\$ -	\$ -

**Administrative Packages**

A-1	Legislative One Time Cost Allocation	\$ 103,471								\$ 103,471	Police
	Body Cameras and Filing System	(103,471)								(103,471)	Police
A-2	Move budget from Executive	(50,000)								(50,000)	Executive
	Move budget to Central Services	50,000								50,000	Central Srv
A-3	Rose Land Contract				(1,637,659)					(1,637,659)	Debt Service
	Transfer to fund from REET & PIF				1,637,659	(818,830)	(818,829)			-	REET & PIF
	PWTF Loans for Lake and Everett, DS adj				(140,117)					(140,117)	Debt Service
	Transfer to fund from TIF				140,117			(140,117)		-	TIF
	<b>Total Administrative</b>	\$ -	\$ -	\$ -	(818,830)	(818,829)	(140,117)	\$ -	\$ -	\$ (1,777,776)	
<b>Subtotal Fund Balance</b>	\$ 7,698,125	27%	\$ 2,020,140	\$ -	\$ 8,309,311	\$ 3,643,547	\$ 4,371,977	\$ 3,907,075			

**Supplemental Packages**

S-1	Replacement Plotter	(11,000)								(11,000)	Engineering/Building
S-2	Water Risk and Resilience Study							(136,000)		(136,000)	Water
S-3	Fire Station 43 Painting			(19,000)						(19,000)	CWFD
S-4	Credit Card Fees for Remote Transactions	(120,000)								(120,000)	Building
S-5	General Sewer Plan							(75,000)		(75,000)	Sewer
S-6	Crown Road Booster Station Improvements								(95,000)	(95,000)	Water
	Operating Transfer from Water/Sewer							(95,000)	95,000	-	Water
S-7	CWFD Additional Labor Costs for 2021			(346,587)						(346,587)	CWFD
S-8	ARPA Utility Assistance Funds		3,408,118							3,408,118	Finance
	Utility Assistance		(100,000)							(100,000)	Finance
	<b>Total Supplemental</b>	\$ (131,000)	\$ 3,308,118	\$ (365,587)	\$ -	\$ -	\$ -	\$ -	\$ (306,000)	\$ -	\$ 2,505,531
	<b>Net Budget Adjustment</b>	\$ (131,000)	\$ 3,308,118	\$ (365,587)	\$ -	\$ (818,830)	\$ (818,829)	\$ (140,117)	\$ (306,000)	\$ -	\$ 727,755
<b>Total Adjusted Fund Balance</b>	\$ 7,567,125	26%	\$ 3,308,118	\$ 1,654,553	\$ -	\$ 8,309,311	\$ 3,643,547	\$ 4,371,977	\$ 3,601,075	\$ -	\$ 727,755

**City of Camas**

**2021 Updated Fall Omnibus Budget - Description of Packages**

11/1/2021

Package	Title	Description	Fund Impacted	Overall Appropriation
A-1	Police Body Cameras	2021 Legislation provided funding and mandates for body cameras	General Fund	\$ -
A-2	Facilities Assessment	Move Budget from Executive to Central Services	General Fund	\$ -
A-3	Debt Service Adjustments	Correct DS for Rose Property, Lake and Everett and adjustment	DS, REET, PIF, TIF	\$ (1,777,776)
S-1	Replacement Plotter	Plotter is used by Building and Engineering - both will share in the cost	General Fund	\$ (11,000)
S-2	Risk and Resilience Study	Study of City Water Systems for risk and vulnerabilities	Water/Sewer	\$ (136,000)
S-3	Station 43 Painting	Station 43 is in Washougal and requires exterior painting	CWFD	\$ (19,000)
S-4	Credit Cards Fees for Remote	Use of remote credit card transactions with Building during COVID	General Fund	\$ (120,000)
S-5	General Sewer Plan	Study of Sewer infrastructure and will be basis for updated Sewer SDCs	Water/Sewer	\$ (75,000)
S-6	Crown Road Booster Station	Improvements to the Crown Road Booster Station	Water/Sewer	\$ (95,000)
S-7	CWFD Additional Labor Costs	Personnel cost with assumed cost of unsettled agreement	CWFD	\$ (346,587)
S-8	APRA Utility Assistance Funds	Urgent Utility Assistance Funding for COVID-19 delinquencies	ARPA	\$ 3,308,118
			<b>Total</b>	<b>\$ 727,755</b>