



Staff Report

May 3, 2021 Council Workshop

Enterprise Resource Planning Presentation

Presenter: Cathy Huber Nickerson, Finance Director

Phone	Email
360.817.1537	chuber@cityofcamas.us

BACKGROUND: This presentation is to begin discussions of acquiring and implementing a new Enterprise Resource Planning (ERP) solution for the City. This presentation is intended to provide background, governance structure and high-level next steps.

SUMMARY: The simplest way to understand what an ERP solution is to think of the core systems which supports the whole city. These include accounting, human resources, procurement, capital assets, building, inventory, budget and customer request management. ERP solutions integrate all these functions into a single system.

The City is also considering a Software-as-a-Service (SaaS) solution in which the ERP is hosted centrally with the vendor and licensed on a subscription basis. This solution saves the City money with hardware, staffing and support.

The staff has researched different ERP systems, viewed demonstrations, interviewed peers, conducted site visits, and attended trainings. Staff is recommending acquiring Tyler Technologies Munease, EnerGov, and EAM products for the ERP system. Tyler Technologies is on the Washington State Sourcewell list and has provided a quote to the City.

This presentation is to provide a background for Council to begin discussions toward contract approval and implementation planning efforts.

EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item? The intent of the presentation is to provide City Council information regarding the ERP Plan.

What's the data? What does the data tell us? N/A

How have communities been engaged? Are there opportunities to expand engagement? A communications plan will be developed during scoping.

Who will benefit from, or be burdened by this agenda item? The intent in investing in a new ERP solution is to save the taxpayers money in greater efficiencies, provide transparency and enhanced service delivery.

What are the strategies to mitigate any unintended consequences? A committed governance structure is intended to mitigate risks and obstacles.

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact. This infrastructure project is intended to enable the City to be more transparent, accessible and understandable to all residents.

Will this agenda item improve ADA accessibilities for people with disabilities? Yes, the systems should provide as much self-service and transparency to allow customers and employee to access data and process transactions remotely.

What potential hurdles exists in implementing this proposal (include both operational and political)? There are a number of potential hurdles which staff intends to work through with City Council as part of the governance structure charter.

How will you ensure accountabilities, communicate, and evaluate results? Staff intends to outline the strategies to address communication, accountability and results in a communication plan.

How does this item support a comprehensive plan goal, policy or other adopted resolution? This item provides open and transparent financial reporting which is a goal of the City's strategic plan and meets best financial practices.

BUDGET IMPACT: This agenda item provides context for contract presentations which will be provided at a later date.

RECOMMENDATION: Information only.