



## Staff Report

May 4, 2026 Council Workshop Meeting

Professional Services Agreement for SMAP (Stormwater Management Action Planning)

Presenter: Brian Monnin, Engineering Project Manager

Time Estimate: 5 minutes

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**BACKGROUND:** During the 2019-2024 NPDES Phase II Permit term the City was required to implement a Stormwater Planning program designed to inform and assist in the development of policies and strategies as water quality management tools to protect receiving waters. The minimum performance measures were to develop an interdisciplinary team to inform and assist in the development, progress, and influence of the program; coordinate long-range plan updates; low impact development code-related requirements; and to develop a Stormwater Management Action Planning (SMAP). In 2021 the city was awarded a Department of Ecology Combined Funding grant for \$158,000. Through a Request for Qualification (RFQ) process, the city selected Parametrix to complete the original SMAP which was completed by March 31, 2023.

Per the 2024-2029 NPDES Phase II Permit, Permittee's are required to choose one new priority catchment area *or* additional actions for an existing SMAP by March 31, 2027. Due to the complexity of the SMAP process and existing staff workload, it was determined that a consultant is necessary for completion of the next round of SMAP by March 31, 2027.

**SUMMARY:** The City issued a Request for Qualifications (RFQ) for SMAP support services, with submittals due April 24, 2026. One proposal was received.

City staff evaluated the proposals based on the criteria outlined in the RFQ, including updating the FutureShed to assist in scoring and ranking of catchment areas, updating GIS, assistance in recommending the next priority catchment area, providing potential BMPs, types and preferred locations, focused, enhanced, or customized implementation of stormwater management actions and potential changes to long range plans to address SMAP priorities.

Following review and evaluation, City staff selected Parametrix and negotiated a scope of work and fee to support SMAP implementation. The scope generally includes:

- Project Management
- Project initiation and data collection
- Receiving Water Prioritization Update

- Stormwater Management Action identification
- Stormwater Management Action Plan Final Report and supporting documents

The total contract amount is \$101,240 and is be eligible for reimbursement through the Department of Ecology Capacity Grant. The Capacity Grant is awarded to Permittees to help reduce the financial burden of Permit implementation.

Staff recommends Council consider award of this contract at the May 4, 2026 Council Meeting to maintain the project schedule and ensure compliance with the March 2027 permit implementation deadline.

**BENEFITS TO THE COMMUNITY:** This project will identify stormwater facility retrofit projects that will help protect and/or enhance water quality for local rivers and streams. Identified actions will support specifically identified stormwater management strategies and actions for water quality improvement that may benefit overburdened communities, including specifically vulnerable populations and highly impacted communities.

SMAP identifies retrofit projects for treatment of stormwater from sections of the city where untreated stormwater currently flows into surface waters. **STRATEGIC PLAN:** This project aligns with our Strategic Plan by protecting and enhancing our local waterways where our community enjoys swimming, fishing and recreating.

**BUDGET IMPACT:** Funding for this project will be through reimbursement from the Department of Ecology Capacity Grant. The project budget is \$101,240 and Capacity Grant funds are \$120,000.

**RECOMMENDATION:** Staff recommends this item be placed on the May 4, 2026 Consent Agenda for Councils consideration.