



## Staff Report – Consent Agenda

June 7, 2021 Council Regular Meeting

Lake Management Plan Professional Services Agreement (Submitted by Steve Wall, Public Works Director)

Phone	Email
360.817.7899	swall@cityofcamas.us

**INTRODUCTION/PURPOSE/SUMMARY:** Staff presented a summary of a Draft Scope of Work and Fee Estimate from Geosyntec Consultants at the May 17 City Council Workshop for Phase 1 of development of a Lake Management Plan. Staff has taken all comments received from the Lacamas Creek Watershed Committee (LCWC) and the Council and incorporated them into the Scope of Work included in the attached Professional Services Agreement.

For reference, there were two changes made to the Scope of Work since the Workshop that impacted the total fee estimate. Based on feedback received from the LCWC, the following changes were made:

- Task 1.1 (Data and Background Review) – A Contingency Task in the amount of \$7,000 has been added. Staff and the consultant team believe there is potential benefit of completing this work, but additional coordination with the Department of Ecology is needed before making a final determination. This Contingency Task would need to be authorized in writing by the City prior to the consultant completing any work.
- Task 1.2 (Communication, Outreach and Stakeholder Consultation) – An additional \$5,900 has been added to this task to assist in the effort of completing on-site, in-person surveys and outreach to people visiting City parks (e.g. Heritage).
- Other minor edits were made to the Scope of Work that did not have any impact on the overall cost of the Phase 1 work.

The total fee estimate for Phase 1 has been increased \$12,900 to \$106,400, including the Contingency Task in Section 1.1.

### **EQUITY CONSIDERATIONS:**

What are the desired results and outcomes for this agenda item?

- Approval of the professional services agreement to complete Phase 1 of the Lake Management Plan project.

What's the data? What does the data tell us?

- N/A

How have communities been engaged? Are there opportunities to expand engagement?

- The Lacamas Creek Watershed Committee has reviewed and commented on the Scope of Work. Additionally, the project will include extensive forms of education and outreach materials in an effort to engage citizens.

Who will benefit from, or be burdened by this agenda item?

- All users of the Lakes will ultimately benefit from this work.

What are the strategies to mitigate any unintended consequences?

- Public education and outreach, coordination with partner agencies, and input from the Lacamas Creek Watershed Committee and City Council will all help to mitigate any unintended consequences.

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact.

- N/A

Will this agenda item improve ADA accessibilities for people with disabilities?

- N/A

What potential hurdles exist in implementing this proposal (include both operational and political)?

- Gathering feedback from all of the various stakeholders and developing a plan that meets the needs of the committee is not anticipated to be an easy task due to the varying opinions and differing interests. Additionally, the Plan will outline various management strategies that will need to be implemented that the City does not currently have funding for.

How will you ensure accountabilities, communicate, and evaluate results?

- As discussed above, this project will include significant public outreach and engagement throughout the duration of plan development.

How does this item support a comprehensive plan goal, policy or other adopted resolution?

- Improving water quality and ensuring long-term use of the Lakes meets multiple goals and policies identified in the City's adopted plans. Additionally, the Council adopted Resolution 20-016 identifying the need to improve water quality and protect the Lakes.

**BUDGET IMPACT:** As noted above, the Phase 1 Fee Estimate is \$106,400, including \$7,000 in Contingency Tasks that would not be spent without specific authorization by the City. As discussed with Council at the May 17, 2021 Workshop, the City currently has \$521,667 in available funding for the project. This includes \$300,000 from the Stormwater Fund, \$66,667 from an Ecology Freshwater Algae Control Grant, and \$155,000 from a State Capital Budget proviso.

**RECOMMENDATION:** Approve on Consent the Professional Services Agreement with Geosyntec Consulting, Inc. in the amount of \$106,400.