



## Staff Report

August 7, 2023 Council Workshop

CWFD Headquarters Station 41-Professional Services Agreement

Presenter: Cliff Free; CWFD Fire Chief

Time Estimate: 10min

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**BACKGROUND:** In March of 2023, Camas-Washougal Fire Department (CWFD) initiated a Request for Qualifications (RFQ) for the building of CWFD's Headquarters Station 41 as presented in the Capital Facilities Plan (CFP). Submittals were received, reviewed, a selection process was completed, and as mentioned in prior Staff Updates, Johansson Wing Architects was selected. Staff has been working with Johansson Wing to develop a Professional Service Agreement (PSA) for Phase 1 and Phase 2 of the project. Provided is the Fee Proposal which, if approved, will form the basis of the PSA.

**SUMMARY:** Attached is the Fee Proposal for Phase 1 and Phase 2 of the Headquarters Station 41 Replacement Project. Chief Free will be present during workshop to answer any additional questions from Council.

This item was discussed in the Council Workshop of 7-17-2023 and was cut short due to time constraints. Mayor pro tem Chaney recommended that the discussion be continued in the Council Workshop of 8-7-2023. Input received from the prior council discussion have led to modifications of the initial proposal to better illustrate the use of the public outreach component throughout the entirety of the project; as well as the inclusion of the hourly rates of the contractor.