



Staff Report

December 4, 2023 Council Workshop Meeting

Commute Trip Reduction Interlocal Agreement Renewal

Presenter: James Carothers, Engineering Manager

Time Estimate: Five minutes

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BACKGROUND: In 2006 the Washington legislature passed the Commute Trip Reduction (CTR) Efficiency Act requiring local governments in an urban area with traffic congestion to develop programs that will reduce drive-alone trips and vehicle miles traveled per capita. Since 2005, the City of Vancouver and the City of Camas, along with other local agencies, have entered into intergovernmental agreements similar to the proposed agreement. This renewal agreement covers the years 2023 through 2029. The City of Vancouver has designated an employee to run the CTR program. This employee also assists other Clark County agencies in accomplishing the program goals. This agreement is in accordance with Washington Administrative Code (WAC) Chapter 468-63, Chapter 39.34 Revised Code of Washington (RCW) and Camas Municipal Code (CMC) 10.36.

SUMMARY: The purpose of this interlocal agreement is to establish a mechanism for ensuring compliance with the State funded CTR Act, to designate the City of Vancouver (COV) as the CTR Program Administrator, to enable the local agencies to meet the statutory requirements and to define the responsibilities of each agency. COV will use the funds received from the Washington State Department of Transportation for program administration and incentive programs for all the affected Clark County agencies as well as employers with 100 or more employees at any given site. Additionally, COV will provide all program tasks (see the 2023-2025 Work Plan in Exhibit A) to the City for staff implementation when applicable.

BENEFITS TO THE COMMUNITY: The CTR program is intended to alleviate air pollution, relieve congestion and reduce energy consumption. The program also incentivizes trip reduction in ways that may reduce costs for commuters such as carpooling, van pooling, public bus riding, bicycling and walking.

POTENTIAL CHALLENGES: None.

BUDGET IMPACT: This program is State funded and is administered by the City of Vancouver. The City's cost is related only to staff time for occasional meetings, administering Camas staff CTR incentive activities, assisting in the development of the next biennial work plan and reviewing and approving CTR annual reports from Camas employers with over 100 employees.

RECOMMENDATION: Staff recommends this item be placed on the December 18, 2023 Consent Agenda for Council's consideration.