



## Staff Report

April 6, 2026 Council Workshop Meeting

ADA Transition Plan Update Professional Services Agreement Amendment 2

Presenter: James Carothers, Engineering Manager

Time Estimate: 5 minutes

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|--------------|---------------------------|
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**BACKGROUND:** The City's initial and current Americans with Disabilities (ADA) Self Evaluation (SEP) and Transition Plan, commonly and collectively called the ADA Transition Plan, was created in 2015. This plan needed to be updated. The main purposes of the plan are to:

- Identify physical obstacles in the City's facilities that limit the accessibility of its programs or activities to individuals with disabilities.
- Describe how the facilities will be made accessible.
- Provide a timeframe and schedule for completing facility upgrades.
- Continue efforts to fully comply with all aspects of the ADA.

Keeping an updated and active transition plan is required for local agencies to remain eligible for federal grant funding. Additionally, agencies in southwest Washington with a plan less than 10 years old score higher on federal grant applications filed with the Regional Transportation Council (RTC).

**SUMMARY:** In March 2025 Council approved a Professional Services Agreement (PSA) with Apex to complete the ADA Transition Plan Update. This agreement included interaction with community members and organizations that promote the mobility of the disabled population. These stakeholders made up an advisory committee that provided input on areas to emphasize upgrades to ADA facilities in the public rights-of-way.

Upon input from the committee and survey comments from the community, staff determined that the downtown area needed to be analyzed in more detail to determine the high priority needs and define potential low-cost interim mobility improvements for timely implementation. The additional tasks and related costs are as follows:

- Additional Downtown Inventory \$5,780
- Additional Downtown Prioritizing \$3,300
- Additional Mapping Using GIS \$2,130
- Additional Scoping of ADA Improvements \$1,349
- Additional Cost Estimate Determination \$1,309

Total Additional Cost \$13,868

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|--|------------------|
| Original ADA Transition Plan Update PSA      | \$105,797        |
| PSA Amendment 1 (Time extension only)        | \$ 0             |
| Proposed PSA Amendment 2 (downtown analysis) | <u>\$ 13,868</u> |
| Total Expenditures                           | \$119,665        |

**BENEFITS TO THE COMMUNITY:** ADA improvements allow all community members to use pedestrian access routes within the public rights-of-way. This plan is in accordance with 4.4.2 Walking, Biking, and ADA Mobility Goals and Policies section of the Camas Comprehensive Plan.

**STRATEGIC PLAN:** By planning for the removal of mobility barriers within the public rights-of-way, under the *Safe and Accessible Community* priority, *Improve transportation and recreation safety and accessibility for all ages and abilities.*

**POTENTIAL CHALLENGES:** There are no known challenges associated with this PSA Amendment.

**BUDGET IMPACT:** This amendment is funded by Engineering Operations Professional Services. There is ample budget available in this line item in the 2026 budget.

**RECOMMENDATION:** Staff recommends this item be placed on the April 20, 2026 Council Regular Meeting Consent Agenda for Council's consideration.