

# **IMPLEMENTATION POLICY TIERS** LAW ENFORCEMENT

Lexipol's Implementation Policy Tiers provide a proven, systematic approach to implementing policies. Each tier represents about 20% of the manual and includes one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively. Choose one or more tiers to jumpstart your new manual or combine all five for maximum efficiency.

#### **TIER 1 - HIGH-RISK POLICIES**

Foundational policies necessary to provide structure and authority to your policy manual, as well as policies addressing high-risk, low-frequency and high-risk, high-frequency incidents.

- Chief's Preface
- Code of Ethics
- Mission Statement
- · Law Enforcement Authority
- Chief Executive Officer
- Oath of Office
- Policy Manual
- · Organizational Structure and Responsibility
- Departmental Directives
- Emergency Management Plan
- Training
- Supervision Staffing Levels
- · License to Carry a Firearm
- Retiree Concealed Firearms
- · Accreditation/Certification Standards
- Budget Management
- Use of Force
- · Use of Force Review Boards

- · Handcuffing and Restraints
- Control Devices
- Conducted Energy Device
- · Officer-Involved Shootings and Deaths
- Firearms
- Vehicle Pursuits
- Foot Pursuit Policy
- Officer Response to Calls
- · Standards of Conduct
- Mandatory Employer Notification
- · Off-Duty Law Enforcement Actions
- Crisis Response Unit
- · Foreign Diplomatic and Consular Representatives
- Brady Information
- · Reporting of Arrests, Convictions and Court Orders
- Personnel Complaints
- Employee Speech, Expression and Social Networking
- · Line-of-Duty Deaths

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#### **TIER 2 - HIGH-LIABILITY POLICIES**

Policies that relate to common day-to-day calls for service that have a higher level of potential liability.

- Domestic Violence
- Child Abuse
- Adult Abuse
- Discriminatory Harassment
- Missing Persons
- Public Alerts
- · Victim and Witness Assistance
- Hate Crimes
- Report Preparation
- Registered Offender Information
- Major Incident Notification
- Death Investigation
- Identity Theft
- Private Person's Arrest
- Limited English Proficiency Services
- · Communications with Persons with Disabilities
- Child and Dependent Adult Safety
- Bias-Based Policing
- Crime and Disaster Scene Integrity

#### **TIER 3 - DAILY OPERATIONS POLICIES**

Policies needed for orderly daily operations of your organization.

- Search and Seizure
- Part-Time Officers
- Reserve Officers
- Auxiliary Personnel
- Outside Agency Assistance
- Biological Samples
- · Chaplains
- Service Animals
- Volunteers
- Native American Graves Protection and Repatriation
- Community Relations
- Patrol
- Briefing
- Ride-Alongs
- Hazardous Material Response
- · Hostage and Barricade Incidents
- · Response to Bomb Calls
- Rapid Response And Deployment
- Utility Service Emergencies

- Aircraft Accidents
- Field Training
- Air Support
- · Contacts and Temporary Detentions
- Watch Commanders
- · Public Recording of Law Enforcement Activity
- Bicycle Patrol Unit
- Medical Marijuana
- Medical Aid and Response
- First Amendment Assemblies
- Civil Disputes
- Traffic
- Traffic Collisions
- · Traffic Collision Review Board
- Impaired Driving
- Warrant Service
- Operations Planning and Deconfliction
- Explorers

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- Criminal Organizations
- · Suspicious Activity Reporting
- Investigation and Prosecution
- Sexual Assault Investigations
- Asset Forfeiture
- Informants
- Eyewitness Identification
- Unmanned Aerial System
- Crime Analysis
- Property Bureau
- Anti-Retaliation
- Drug- and Alcohol-Free Workplace
- Sick Leave
- Personnel Records
- Meal Periods and Breaks
- Payroll Records
- Overtime Compensation
- · Work-Related Illness and Injury Reporting



#### **TIER 4 - PERSONNEL PROTECTION POLICIES**

Policies essential to protecting community members' rights and the safety of personnel.

- Anti-Reproductive Rights Crimes Reporting
- Police Facility Security
- Crisis Intervention Incidents
- Civil Commitments
- Citation Releases
- Immigration Violations
- Homeless Persons
- Service of Court Documents
- Vehicle Towing
- Vehicle Tow Hearings
- Traffic and Parking Citations
- Disabled Vehicles
- · Department-Owned and Personal Property
- Personal Communication Devices
- Vehicle Maintenance
- Vehicle Use
- Cash Handling, Security and Management
- Personal Protective Equipment
- The Communications Center
- Records Bureau
- Records Maintenance and Release

- Protected InformationAnimal Control
- Jeanne Clery Campus Security Act
- · Temporary Custody of Adults
- Temporary Custody of Juveniles
- Custody Searches
- Prison Rape Elimination
- Transporting Detainees
- Recruitment and Selection
- Performance Evaluations
- · Special Assignments and Promotions
- Grievances
- Communicable Diseases
- Smoking and Tobacco Use
- Seat Belts
- Body Armor
- Fitness for Duty
- Performance History Audits
- · Illness and Injury Prevention
- Fitness and Wellness

#### **TIER 5 - OPERATIONAL CONSISTENCY POLICIES**

Policies needed to ensure operational consistency across your organization.

- Electronic Mail
- Administrative Communications
- Information Technology Use
- Department Use of Social Media
- Media Relations
- Subpoenas and Court Appearances
- Public Safety Video Surveillance System
- Mobile Audio/Video
- Mobile Digital Computer Use
- Portable Audio/Video Recorders
- Automated License Plate Readers (ALPRs)

- Request for Change of Assignment
- Commendations and Awards
- Lactation Breaks
- · Outside Employment and Outside Overtime
- Personal Appearance Standards
- Uniforms and Civilian Attire
- Conflict of Interest
- Badges, Patches and Identification
- Temporary Modified Duty Assignments
- Leave Benefits