



## Staff Report – Consent Agenda

December 2, 2024 Council Regular Meeting

2025 Residential STEP Tank Pumping (Submitted by Rob Charles, Utilities Manager)

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**BACKGROUND:** The City currently uses three (3) sewer operations staff to pump residential STEP tanks in the City on an annual basis. As this is half the total staff in the Sewer Division, pumping STEP tanks can take away from other necessary work efforts.

The City also has many sewer pressure lines that are located out of roadways within public easements that have not been maintained for years. To free up one to two additional staff to start maintaining these easements, it is proposed that STEP tank pumping be contracted for a one year period.

**SUMMARY:** The City received three bids on the project. Eterno Underground was the low bidder at \$94,259.38. This would be for pumping 625 tanks for one year.

**BENEFITS TO THE COMMUNITY:** Contracting for STEP Tank Pumping for one year will help staff locate and maintain existing sewer easements and ensure that the pressure mains and air relief valves located within the easements are operating properly and that tree roots are not impacting the lines. Once the easements and pipelines are located and cleared, the easements can then be kept in an accessible condition for future maintenance activities.

**BUDGET IMPACT:** The cost of the contract will be \$94,259.38. The costs will be offset by not hiring two open Maintenance Worker 1 positions in the sewer division for 2025.

**RECOMMENDATION:** Staff recommends that Council approve this contract via the Consent Agenda.