



**Parks and Recreation Commission Meeting - Special Meeting Minutes**  
**Wednesday, July 31, 2024, 5:00 PM**  
**Hybrid Meeting - Council Chambers, 616 NE 4th AVE**

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**CALL TO ORDER**

Meeting Ground Rules: Listen With an Open Mind, Let Everyone Participate, Close Decisions, Identify Action Items & Follow-up, Show Up on Time & Come Prepared, Stay Mentally & Physically Present.

**ROLL CALL**

Present: Alicia Brazington, Ellen Burton, Katy Daane, David Dewey, Bud Henson, Jason Irving, Jenny Wu, Council Liaison John Svilarich, Council Liaison Tim Hein

Staff: Trang Lam, Susan Palmer, and Bryan Rachal

Presenter: Matt Piccone, Greenworks

Press: Kelly Moyer, Post Record

**PUBLIC COMMENTS**

Public Comments were made by Tim Laidlaw or Washougal, Heinrich Vanderberg of Camas, Gary Sapp of Vancouver.

Ellen Burton stated that a letter was received from a Citizen regarding bikes on Heritage Park Trail.

**APPROVAL OF MINUTES**

**1. APPROVE MINUTES OF PARKS & REC COMMISSION MEETING – MAY 22, 2024**

Presenter: Ellen Burton, Chair

Time Estimate: 5 Minutes

A motion was made by Wu, seconded by Henson, and carried to approve the minutes of May 22, 2024, as written.

**MEETING ITEMS**

**2. PARKS & OPEN SPACE MANAGEMENT PLAN**

Presenters: Trang & Matt

Time Estimate: 45 minutes

Trang Lam and Matt Piccone of Greenworks, did a presentation on the Parks & Open Space Management Plan. Discussion ensued.

**3. FY 2025-26 BUDGET PROCESS – DRAFT BUDGET PACKAGES**

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 30 minutes

Trang Lam did a presentation on the Parks & Recreation 2025-26 budget cycle, which included the budget timeline, core proposed operations, proposed operating packages and Capital Packages. Discussion ensued.

**4. TRANSITION PLAN**

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 15 minutes

Trang Lam spoke about her transition plan and stated that Bryan Rachal will be the interim Director until the City of Camas hires a new Parks & Recreation Director. The application deadline for the position is August 23. Discussion ensued.

**PROJECT UPDATES**

**5. PUBLIC WORKS STAFF UPDATES**

Presenter: Public Works Staff

Time Estimate: 10 minutes

Public Works updates: Heritage Park parking lot project delayed until September; Lacamas Lake treatment in process; Parks Maintenance is seeking more staff; Trail courtesy signage. Rachal stated that the city is going to increase communications on Trail Courtesy.

**CLOSE OF MEETING**

The meeting closed at 7:01 PM.