

Chapter 2.28 - PARKS AND RECREATION COMMISSION

2.28.010 - Established—Appointment of commissioners.

- A. There is established a parks and recreation commission which shall consist of seven commissioners, appointed by the mayor and confirmed by a majority of the city council. All members of the parks and recreation commission shall be electors and residents of the city. If a commissioner ceases to be a resident of the city, his or her position on the commission shall terminate forthwith.
- B. One member of the city council shall be appointed as liaison to the parks and recreation commission in January of each year and shall serve a one-year term. The city administrator or his duly authorized designee shall serve as an ex officio member on the parks and recreation commission. Both the city administrator, or his duly authorized designee, and the council member shall serve without vote.

(Ord. 2142 § 1, 1997; Ord. 2120 § 1, 1997; Ord. 1929 § 1, 1993; Ord. 1717 § 1, 1989)

2.28.020 - Terms.

Seven members of the parks and recreation commission shall serve terms of three years, which terms shall be staggered so that at least two vacancies are appointed each year. No member shall receive compensation for serving on the parks and recreation commission.

(Ord. 1929 § 2, 1993; Ord. 1717 § 2, 1989)

([Ord. No. 19-020, § I, 11-18-2019](#))

2.28.030 - Vacancies.

Vacancies occurring otherwise than by expiration of term shall be filled for the remainder of the unexpired term in the same manner used for appointments to the parks and recreation commission.

(Ord. 1929 § 3, 1993; Ord. 1717 § 3, 1989)

2.28.040 - Officers—Quorum—Regular meetings.

The parks and recreation commission shall annually elect a chairperson and vice chairperson to preside at its meeting. Four members of the commission shall constitute a quorum for the transaction of business, and a majority of the commission shall be required to approve any action. The parks and recreation commission shall have a regular monthly meeting on the fourth Wednesday of each month at five p.m. at City Hall.

(Ord. 1929 § 4, 1993; Ord. 1717 § 4, 1989)

(Ord. No. 2639, § I, 3-5-2012; [Ord. No. 16-008, § IV, 5-16-2016](#) ; [Ord. No. 19-020, § II, 11-18-2019](#))

2.28.050 - Duties and responsibilities.

The parks and recreation commission shall have the following duties and responsibilities:

- A. To make recommendations ~~biannually~~annually to the city council and other city departments with respect to the implementation and ~~modification~~prioritization of the city comprehensive parks and recreation plan goals;

- B. To make recommendations to the city council regarding the acquisition of park lands;
- C. To make recommendations to the city council regarding the planning and development of park lands and recreational facilities;
- D. To review annually the budget for the planning, development, operation, maintenance, and capital improvements of parks and recreation facilities, and to make recommendations to the city council concerning such budget;
- E. To act as a research and fact-finding agency for the city, and in the conduct thereof to hold public meetings from time to time for the purpose of reviewing park and recreation programs, and to make such surveys, analyses, studies, and reports as may be necessary and appropriate;
- F. To make recommendations to the city council regarding rules and regulations for use of the parks and recreation facilities;
- G. To hear ~~complaints and mediate disputes~~ public comments and feedback concerning parks and recreation ~~facilities~~ system and evaluate against policy;
- H. To ~~formulate a annually review~~ recreational programs ~~for the residents of the city for the utilization of available~~ at parks, playgrounds, and recreational facilities, with staff and ~~to review such program annually~~ provide feedback to staff on such programs;
- I. Reserved.

(Ord. 1929 § 5, 1993: Ord. 1717 § 5, 1989)

([Ord. No. 16-008, § V, 5-16-2016](#); [Ord. No. 19-020, § III—V, 11-18-2019](#))

2.28.060 - Annual report.

The parks and recreation commission shall present an annual report to the city council informing the council of its activities of the prior year and outlining future objectives and goals of the parks and recreation commission.

(Ord. 1929 § 6, 1993: 1717 § 6, 1989)