



**Civil Service Commission Special Meeting Minutes**  
**Thursday, January 9<sup>th</sup> , 2025, 5:00 PM**  
**Fire Station 42, 4321 NW Parker ST**

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*NOTE: Please see the published Agenda Packet for all item file attachments*

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**CALL TO ORDER**

*The meeting was called to order at 5:00 PM*

**PUBLIC COMMENT**

None

**ROLL CALL**

Present: Martin Burrows, Gary Perman, Rich Rogers

Staff: Kacie Jones

**MINUTES TO BE APPROVED**

1. June 12<sup>th</sup>, 2024 Regular Meeting Minutes

**It was moved by Perman, seconded by Rogers, that the June 12<sup>th</sup>, 2024 regular meeting minutes be approved. The motion carried unanimously.**

**MEETING ITEMS**

2. 2025 Police Records Clerk Hiring Eligibility List  
Presenter: Secretary Jones

*Secretary Jones gave an overview of the hiring process. The list was presented for approval.*

**It was moved by Rogers, seconded by Perman, that the list be approved. The motion carried unanimously.**

3. 2025 Police Entry Level Hiring Eligibility List  
Presenter: Secretary Jones

*Secretary Jones gave an overview of the hiring process. The list was presented for approval.*

**It was moved by Perman, seconded by Rogers, that the list be approved. The motion carried unanimously.**

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4. 2025 Police Lateral Hiring Eligibility List  
Presenter: Secretary Jones

*Secretary Jones gave an overview of the hiring process. The list was presented for approval*

**It was moved by Perman, seconded by Rogers, that the list be approved. The motion carried unanimously.**

5. 2025 Fire Battalion Chief Promotional Eligibility List  
Presenter: Secretary Jones

*Secretary Jones gave an overview of the promotional process. The list was presented for approval.*

**It was moved by Rogers, seconded by Perman, that the list be approved. The motion carried unanimously.**

6. 2025 Fire Captain Promotional Eligibility List  
Presenter: Secretary Jones

*Secretary Jones gave an overview of the promotional process. The list was presented for approval.*

**It was moved by Rogers, seconded by Perman, that the list be approved. The motion carried unanimously.**

## **OTHER ITEMS**

## **CLOSE OF MEETING**

*The meeting was closed at 5:13 PM*