



**Parks and Recreation Commission Meeting Minutes
Wednesday, September 28, 2022, 5:00 PM
Hybrid Meeting - Zoom and Council Chambers, 616
NE 4th AVE**

CALL TO ORDER

Steve Lorenz called the meeting to order at 5:00 pm.

Meeting Ground Rules: Listen With An Open Mind, Let Everyone Participate, Close Decisions, Identify Action Items & Follow Up, Show Up On Time & Come Prepared, Stay Mentally & Physically Present.

ROLL CALL

Present: Ellen Burton, Katy Daane, Brittany Grahm, Jason Irving, Steve Lorenz, Jenny Wu

Excused: David Dewey

Staff: Cathy Huber Nickerson, Trang Lam, Susan Palmer

Presenter: Ben Johnson, Greenworks

PUBLIC COMMENTS

No public comments were made

APPROVAL OF MINUTES

1. **Approve Minutes of Parks & Rec Commission meeting held on Wednesday, July 28, 2022**
Presenter: Steve Lorenz, Chair
Time Estimate: 5 Minutes

A motion was made by Irving, seconded by Burton, and carried unanimously to approve the minutes of the meeting held on July 28, 2022 as written.

MEETING ITEMS

2. **FY 2023-24 Budget Process Update (Staff Presentation and Q&A)**
Presenter: Cathy Huber Nickerson, Finance Director
Time Estimate: 30 Minutes

Cathy Huber Nickerson, Finance Director, shared an overview of the proposed 2023-24 City budget. Lam shared a proposed 2023-24 budget overview specific to Parks & Recreation.

Lam stated that City Council adopts the 2023-24 budget in December 2022. Discussion ensued.

3. Crown Park Design Update (Discussion and Feedback)

Presenter: Trang Lam, Parks & Recreation Director and Ben Johnson, Greenworks Project Manager

Time Estimate: 30 minutes

Ben Johnson and Trang Lam shared the Crown Park improvement plan. They reviewed; community feedback, an outline of phase 1, water feature design, playground design and inclusive playgrounds.

Johnson also reviewed a nature play area, design themes, playground surfacing and lighting options. Discussion ensued.

4. Heritage Trail: Trail Courtesy Signage (Discussion and Approval)

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 10 Minutes

Lam presented a potential sign design that could be used along Heritage trail to help promote safety. Discussion ensued.

Lam stated that work will continue on sign design for Heritage Trail and will be presented at a later date.

PROJECT UPDATES

5. Project Updates - Skate Park, Tennis/Pickleball shared-use hours end of season survey, Lower Columbia Fish Enhancement Group – Lower Lacamas Creek Riparian Restoration project, SEEK grant end of season report.

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 10 Minutes

Lam provided updates on the following: Riparian grant project; SEEK grant for summer camps; end-of-season survey available on Engage Camas for Pickleball/Tennis shared-use court usage at Grass Valley and Crown Park.

CLOSE OF MEETING

The meeting closed at 7:13 pm.