



Proclamation Request Form

- The City will consider proclamation requests for events or causes that positively impact the community and convey an affirmative message to Camas community members as a whole.
- Requests are to be made by residents of the City at least four weeks in advance of the desired regular Council meeting.
- The City retains the right to modify, edit, or otherwise amend the proposed proclamation to meet its requirements, needs, or policy determinations; as well as the right to decide if the proclamation will be issued or not.
- A City resident is to be in attendance to accept the proclamation.

Requestor's Information

First Name *

Last Name *

Daytime Phone *

Email *

Address

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

Proclamation Details

Proclamation Title *

Purpose *

- ☐ Recognize community member(s) or organization
- ☐ Ask for community support for local cause
- ☐ Announce local event

Brief Description *

Include description of group/organization/cause, purpose and/or message to convey

Proclamation Covers *

- ☐ Day
- ☐ Week
- ☐ Month

Dates Proclamation Covers**Sponsor Name ***

Individual, Agency or Organization

Presentation Details

Council Meeting Date *

Council meetings are the 1st and 3rd Mondays of the month; choose which Monday meeting it be read at

 **One-Page Draft Language**

(Word format preferred)

Person(s) Receiving Proclamation *

Name/title of individual or organization receiving it at the Council meeting (Include contact information)

News Publication(s) Submitting To

Other Display / Distribution Plans

Date Submitted

Date will be captured on form submission



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