



### Duties and Responsibilities

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The City operates under a Council-Mayor form of government. The seven-member City Council serves as the non-partisan legislative body of the City.

The Camas City Council is the legislative authority of the City of Camas.

The Council is responsible for setting policy, adopting the annual budget, adopting laws, determining the services to be provided and the funding levels for those services, and confirming the Mayor's appointments of citizens to its advisory boards commissions and committees.

The duties of a City Council Member will likely involve an average minimum commitment of 20-40 hours per month for preparation, participation, and attendance at various meetings and community activities.

Beyond the broad duties previously mentioned, Council Member duties include, but are not limited to:

- Attendance is required at City Council meetings, which are held on the first and third Monday evenings of each month, from 4:30 pm to 9:00 pm and occasionally later.
- From time to time, the City Council or Mayor may call special City Council meetings to handle city business.
- Attendance is also required at the Council's Annual Planning Session usually held over a weekend in January.
- Council Members are expected to serve on Council Sub-Committees, regional boards, and commissions, and to represent the City Council at various community functions. These various meetings and functions occur normally during the evenings but may also occur on some weekends and during some weekdays.
- Some travel is expected locally, regionally, and/or within the State of Washington involving various organizations of which the City of Camas is a member. Council Members may also, at their discretion, travel and attend training, education and/or participate in other organizations at the local, regional, state, or in some instances, on the national level. Travel, education, and training expenses for local, regional, state, and national activities are reimbursed in accordance with City policy applicable to all employees and City officials, subject to the budgetary limit set for each Council Member and for the City Council as a whole.

The stipend for a Council Member is \$1,224.00 per month plus a \$75 per month technology allowance.

**Notice:** The term of this appointment, for the vacated Council Member position, is anticipated to run April 2025, thru November 25, 2025 (unfulfilled term end). If the successful candidate is interested in continuing to serve as a Council Member, they would need to run in November 2025 for the position's unexpired 2-year term. Candidates interested in running for this office, should check with Clark County Elections for the special filing dates. The phone number for the elections department is (564) 397-2345.

# Application Questions

**IMPORTANT! This online form will not save; it must be completed in its entirety all at once. It is recommended that you familiarize yourself with all the required fields, on this tab and the Supplemental Questions tab, in order to return and complete it at all once:**

1. **Application** (digitally signed)
2. **One-page cover letter upload** indicating your interest and general qualifications for the position
3. **Resume upload** (no more than 2 pages)
4. **Answers to the Supplemental Questions** (no more than 2 pages)
5. **Voter registration card upload**
6. **Declaration and Affidavit of Candidacy; notary signature and seal required**

The timeline for filling the Council vacancy is as follows:

**March 14, 2025 (Friday): Applications due** to City staff by 5:00 pm

**April 8, 2025 (Tuesday): Special Meeting at 4:00 pm** is scheduled to conduct candidate interviews followed by an Executive Session and council vote. The new Council Member will be sworn in on Monday, April 21, 2025, approximately 7:00 pm.

To be considered, your application must be complete and received by the City staff at Camas City Hall (616 NE 4th Avenue) no later than 5:00 p.m. on Friday, March 14, 2025. Additional written information after this date will not be accepted, unless requested by the City Council.

Inquiries and questions pertaining to this process or documentation should be directed to:

**City Clerk's Office**

616 NE 4<sup>th</sup> Avenue  
Camas, WA 98607

Contact Phone: (360) 834-6864 Email Address: [administration@cityofcamas.us](mailto:administration@cityofcamas.us)

## Application

<b>First Name *</b>	Jill	
<b>Last Name *</b>	Walters	
<b>Physical Home Address *</b>	Street Address [REDACTED] Address Line 2 City Camas Postal / Zip Code 98607	State / Province / Region WA Country US
<b>Email *</b>	[REDACTED]	
<b>Contact Phone *</b>	[REDACTED]	
<b>Other Phone</b>	[REDACTED]	

## Eligibility Requirements, Notification and Signature

*A Council Member for the City of Camas must have continuously resided within City limits for a minimum of one year and be a registered voter in Camas, Washington. Must currently reside within the Ward where the opening exists.*

*IF you hold, participate in, or are involved in any contracts with the City, AND/OR you hold any other elected public office, PLEASE provide those details in your cover letter*

Are you a registered voter in Camas, WA?  Yes

**Voter Registration Card \***

You can get it online at Voter Portal ([votewa.gov](http://votewa.gov)), enter your details. In the left pane go to "Voter Registration" and save this screenshot in any manner to upload.

JSW Voter Registration.jpg

17.03KB

To confirm Residency and Ward, go to [MapsOnline, Clark County WA. GIS](#). Enter your address on the "Search" tab to confirm that your address is within Camas Ward 2.

Do you reside within Ward 2 of the City of Camas?  Yes

How long have you been a resident of the City of Camas?  Since September 15, 2020

How long have you lived at your current address?  Since September 15, 2020

**Previous Address**  If you have lived at your current address for less than 12 months, please list your previous address.

Street Address

Address Line 2

City

West Linn

Postal / Zip Code

98607

State / Province / Region

OR

Country

USA

**Length of Time at Previous Address**  Since September 1, 2008

**Financial Interest or Business? \***  Do you, or any family member residing in your household, have a financial interest in, or are you an employee or officer of any business or agency that conducts business with the City of Camas?

No

**Washington State Qualification \***  I am legally qualified to serve in this capacity.

Yes

**Attachment Cover Letter \*** CL City Council Ward 2 Hogan.docx 31.58KB  
(1 page limit)

**Attachment Resume \*** Jill Walters CORP 2025 FEB.docx 20.81KB  
(2 page limit)

Please note that:

- Once a Council Member application is filed with the City, it is a public record available to the public.
- The applications received from all candidates who meet the minimum requirements of state law will be posted on the City of Camas website as part of the Council's meeting packet the week of the initial interview.
- If appointed, you will be required by state law to file a personal financial disclosure statement with the Washington Public Disclosure Commission ([www.pdc.wa.gov](http://www.pdc.wa.gov)).

**Signature\***

As an applicant, I declare that I am qualified for appointment to this public office and acknowledge the information provided on this application will be available to the public.

*Jill S. Walters*

## Supplemental Questions

**IMPORTANT!** This online form will not save. Be sure to complete your application, voter registration card upload, cover letter and resume uploads, and the entirety of these supplemental questions before submitting.

*Suggestion - prepare your answers ahead of time and when ready to submit the application, copy and paste them into the fields.*

### Question 1.\*

1. Why do you want to serve on the Camas City Council?

Community building and sustainable economic development are at the heart of my commitment to leadership, strengthened by my recent completion of an MBA and an MA in Organizational Leadership. My passion for public service and volunteerism drives me to advocate for the priorities of our community, ensuring that Camas remains a connected, amenity-rich city that reflects our shared vision. As a Council member, I will foster a productive, solutions-focused Council that prioritizes the well-being of our residents through steady and thoughtful leadership. I am also committed to responsible stewardship of taxpayer dollars and environmental sustainability, ensuring that Camas continue to thrive both economically and environmentally for generations to come.

### Question 2.\*

What experiences, talents or skills would you bring to the city government that you would like to highlight?

As the Director of Business Retention and Expansion at the Columbia River Economic Development Council, Washington State's designated Associate Development Organization for Southwest Washington, I spent two years leading initiatives at the intersection of economic development, workforce preparedness, regional collaboration, traded sector expansion, and entrepreneurial support. Through my leadership in convening the Support People Committee, a cornerstone of the Clark County Economic Development Plan, we focused on preparing both youth and adults for economic opportunities, connecting underrepresented individuals to career pathways, strengthening industry linkages, and elevating standards of living as essential to talent attraction. By consulting with over 100 businesses annually and collaborating with county officials, city councils, and business and community leaders throughout Clark County, these experiences have provided me with an understanding of the challenges facing Camas, as well as reinforcing the importance of regional partnerships in fostering sustainable growth and opportunity across Southwest Washington.

### Question 3.\*

What forms of public service or volunteering have you been involved in, and/or what other elected bodies have you sought a seat or been elected to? Provide details regarding the dates, organization/agency names, roles and responsibilities.

Since January 2023, I have served as a Board Member for the Camas Educational Foundation (CEF), where I work to raise funds for classrooms in alignment with the Foundation's mission to empower learners, enrich communities, and foster lifelong knowledge by providing equitable access to quality education, innovative learning opportunities, and essential educational resources. I have also volunteered with Camas Senior Projects since 2022, an event that has become one of the highlights of my year and one I hope our community continues to support. In 2025, I joined the League of Women Voters of Southwest Washington, where I am committed to advancing civic engagement. Additionally, I volunteer in my children's classrooms (when possible!) to support our dedicated educators and contribute to the success of our local schools.

**Question 4. \***

What is your vision for Camas four or five years from now? Explain how you would lead the community toward your vision.

My vision for Camas is to expand public-private partnerships that harness the strengths of both sectors to maximize community benefits and ensure the most effective use of taxpayer dollars. These partnerships can drive meaningful progress in economic development, business retention and expansion efforts, affordable housing, cultural and recreational projects, and expanded school programs that enhance the quality of life for all residents. I am committed to maintaining a balanced budget that provides adequate funding for essential resources, programs, and services while prioritizing affordable housing and safeguarding our critical environmental assets from unnecessary development. Additionally, I will champion workforce growth and a strong tax base that sustains both K-12 and post-secondary education, along with other vital community resources.

Like many in our community, I envision a revitalized and environmentally remediated waterfront district that strengthens community connections through mixed-use development, parks, and trails honoring our tribal heritage, fostering shared partnerships, and upholding environmental stewardship.

Beyond these priorities, I believe in restoring healthy civic engagement, where a more unified electorate works together to address the pressing issues that shape the well-being and future of Camas and the broader region.

**Question 5. \***

In your opinion, what are the top two or three most significant challenges facing the City of Camas today? How would you propose to address these challenges?

In alignment with feedback from the 2024 Community Survey Results, I would address the challenges facing Camas through the lenses of economic and workforce development. A key priority is balancing growth, workforce opportunities, and development while strategically managing our inventory of buildable land and ensuring that expansion does not infringe on critical environmental assets while attracting high-wage jobs that strengthen our local economy.

Survey results indicate that residents prioritize economic development and the maintenance of city streets over the next two years. From an economic development perspective, convening local business round tables representing all sectors while conducting a SWOT analysis would be essential in identifying current challenges and opportunities in our key focus areas. This process could also reveal gaps that inform future community partnerships and enhance efforts to attract supply chain businesses that support our local industries. Establishing open and collaborative relationships with businesses will be key to addressing challenges, ensuring economic stability, and laying the foundation for long-term, sustainable growth. While affordable housing remains a critical issue, we must also prioritize public health particularly addressing the presence of forever chemicals and PFAS in our water systems which pose an urgent risk to the long-term well-being of our residents.

## Declaration and Affidavit

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Click the link below to download the affidavit form:

[Declaration and Affidavit of Candidacy](#)

This must be notarized and emailed to [administration@cityofcamas.us](mailto:administration@cityofcamas.us) or hand-delivered to the Clerk's Office at 616 NE 4th Avenue.

Ms. Jill S. Walters, MBA, MA

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[REDACTED]

Mr. Steve Hogan  
Mayor  
City of Camas  
616 NE 4<sup>th</sup> Avenue  
Camas, WA 98607

Dear Mayor Hogan,

With thoughtful consideration and sincere enthusiasm, I am officially applying for the temporary appointment to the Ward 2 City Council position following the retirement of our esteemed City Council Member, Bonnie Carter. This opportunity represents a profound way to serve Camas, a community whose prosperity, vitality, and future I hold close to heart. My background in community partnerships, strategic leadership, and economic development, coupled with a steadfast dedication to fostering inclusive and impactful civic engagement, aligns with our community's vision for long-term growth and sustainability. I am eager to bring my experience and passion to this role, working collaboratively to uphold the values and priorities of Camas residents.

As Director of Business Retention and Expansion at the Columbia River Economic Development Council (CREDC), I spearheaded complex local and regional initiatives that unite diverse stakeholders in pursuit of shared economic and community goals. While convening the CREDC's Support People Committee, I cultivated an inclusive, collaborative environment that advanced public-private partnerships and workforce pathways to address critical community needs outlined in the Clark County Comprehensive Economic Development Plan. My outreach to more than 110 public and private organizations annually strengthened community ties and positioned me to contribute to the city's long-term growth, resilience, and equitable prosperity.

My deep commitment to our community and the City's values of fostering meaningful connections is reflected in my service as a Board Member for the Camas Educational Foundation, annual participation in Camas Senior Boards, and volunteerism in my children's classrooms through various school activities. Additionally, my experience briefing CREDC's Executive Committee and Board of Directors, convening Southwest Washington business roundtables, and managing partnerships with local and state officials has sharpened my ability to navigate complex environments with diplomacy, agility, and a shared sense of purpose. These experiences have strengthened my capacity to bridge diverse perspectives, build consensus, and lead initiatives that enhance the well-being and long-term prosperity of our community.

With an MBA and a recent master's degree in organizational leadership, I offer a distinctive blend of analytical expertise, strategic insight, ethical and transparent leadership, and a deep passion for uplifting and supporting my community. I am driven by a servant leadership philosophy that prioritizes collaboration, inclusivity, and the collective well-being of those I serve. I would be honored to further discuss my skills, experiences, and unwavering commitment to the community align with this role in serving the city we love.

Mayor Hogan, please find my resume attached. I am available for a conversation at your convenience and can be reached at [REDACTED] or via email at [REDACTED]. Thank you for considering my application. I look forward to the possibility of contributing to our city's impactful work.

Warmest regards,

*Jill S. Walters*



## **Jill S. Walters, MBA, MA**

Camas, WA | [REDACTED]  
[REDACTED]

### **Professional Summary**

A dynamic, enthusiastic, and results proven business leader with over 15 years of experience in economic development, business expansion, and executive sales within the hospitality and tourism industry. Committed to advancing equity and diversity in education and student success, with a strong track record of building strategic partnerships, shaping and growing workforce pipelines, and mentoring future leaders. Skilled in curriculum development and experiential learning, integrating real-world business expertise with academic insights to create engaging and impactful learning experiences.

Holds dual master degrees in organizational leadership and business administration, complemented by a Certified Meeting Professional (CMP) certification.

### **Core Skills**

Collaborator, Ethical Leadership, Cooperative, Growth Mindset, Critical Thinking, Business to Business (B2B), Economic Development, Interpersonal Skills, Verbal and Written Communication, Decision Making, Entrepreneurial, Energetic, Communicate Effectively, Convener, Project Management, Consultative, Analytical Skills, Flexible, Stakeholder Engagement, Networking, Relationship Building, Business Development, Team Building, Organizational Leadership, Professional Development, Creative, Facilitates learning.

### **Professional Experience**

#### **Columbia River Economic Development Council (CREDC) – Vancouver, WA**

Director of Business Retention and Expansion (BRE)

02/2023 – 11/2024

- Spearheaded strategic initiatives driving growth, capital investment, and job creation.
- Engaged diverse stakeholders in public-private partnerships.
- Collaborated with workforce boards linking business to training programs and city and county officials providing insights to policymakers supporting business climate.
- Convened advisory groups for city, county, and business sector expansion opportunities.
- Exceeded consulting goals of 110+ business achieving 100% of the annual quota.
- Added eight (8) new business expansion projects to the pipeline in 2024.
- Secured \$10.5M in business expansion projects in 2024.
- Mentored and provided guidance to Future Business Leadership interns.

#### **Meeting Sites Resource – Remote, OR**

Senior Director – Global Meeting Services

02/2012 – 05/2013

- Developed and implemented strategic meeting management processes.
- Achieved 5-25% cost reductions.
- Applied analytics and technology solutions to maximize ROI.
- Conducted in-depth site research and evaluated hotels and conference centers to ensure effective meeting management outcomes.

#### **Hilton Hotels Worldwide – Remote, OR**

Director of Sales – Worldwide Accounts

10/2008 – 02/2012

- Designed and executed comprehensive account and marketing strategies to drive revenue growth, value proposition, and increase market share across a portfolio of 200 global accounts.
- Partnered with Hilton Direct Partnership Team Members and Worldwide Sales Specialists to deliver tailored client solutions, maximizing total account value.
- Achieved a 283% increase in total account revenue within four years.
- Achieved 125% of Individual Sales in 2010.
- Converted 20% of business accounts to top performing accounts in 2010.

### **Hilton Portland and Executive Tower – Portland, OR**

Senior Sales Manager

06/2006 – 10/2008

- Drove revenue growth through business intelligence and data driven sales strategies.
- Exceeded sales targets, achieving 149% to 169% of goals in 18 months.
- Cultivated and maintained strong, long-term client relationships, fostering customer satisfaction and securing repeat business opportunities.
- Honored with Hilton's Chairman Recognition, President's Recognition, and Circle of Excellence Awards for exceptional individual performance in 2007 and 2008.
- Earned promotion to Global Sales Director, Worldwide Accounts within 24 months.

### **Hilton Los Angeles – Culver City, CA.**

Director of Individual Business Travel

01/2005 – 05/2006

- Built and sustained relationships with a portfolio of 90 local, national, consortium, and mega-agency partners.
- Strategically negotiated competitive corporate rates and agreements, balancing client needs with hotel revenue goals to drive mutual success
- Delivered a 13% year-over-year increase in Average Daily Rate (ADR) for qualified corporate accounts in 2006.
- Exceeded market expectations by achieving 108.9% of fair market share in 2006.

### **Volunteer Experience**

- Camas Education Foundation (CEF) – Board Member 02/2023 – Present
- Camas Senior Boards (CSB) – Board Member 04/2021 – Present

### **Education**

- Master of Organizational Leadership (MA)  
Concordia University – Chicago, River Forest, IL
- Master of Business Administration (MBA)  
Concordia University – Chicago, River Forest, IL

### **Certification**

- Certified Meeting Professional (CMP)