



Staff Report

April 5, 2021 Council Regular Meeting

Public Hearing for Ordinance 21-007 Amending the 2021 Budget

Presenter: Cathy Huber Nickerson, Finance Director

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BACKGROUND: This item is to open a public hearing to consider public comment on Ordinance 21-007 which will amend the 2021 Budget (Spring Omnibus) and will close April 19, 2021.

SUMMARY: The 2021 Spring Omnibus are items which require “carrying forward” some unspent items of the 2020 Budget into 2021. These items are almost always capital projects which are not complete by the end of the fiscal year end. This Omnibus Budget also includes supplemental budget appropriations for unanticipated items during budget development such as equipment or contracts. Below is a summary of both groups of decision packages:

Package	Title	Description	Fund Impacted	Overall Appropriation
CF-1	2020 ADA Upgrades	Due to COVID-19, the ADA projects scheduled for 2020 are to be carry forward to 2021.	REET	\$ 82,000
CF-2	2020 Street Preservation	Due to COVID-19, street preservation projects were delayed	General Fund/Street	\$ 146,000
CF-3	Brady Road Completion	Carry forward budget unspent and REET funding	Brady Road/REET	\$ 300,000
CF-4	Lake and Everett Completion	Carry forward budget unspent and TIB Funding	Lake and Everett	\$ -
CF-5	Downtown Trail	Carry forward budget to repair the stairs from Downtown to Mill Ditch Trail	REET	\$ 225,000
CF-6	Parker Estates Storm Facility Project	Carry forward budget for project management of the construction of the stormwater facility	Stormwater	\$ 100,000
CF-7	Flatbed Truck	Carry forward a purchase of a flatbed truck to pick up and deliver garbage cans	Solid Waste	\$ 60,000
CF-8	544 Reservoir Completion	Carry forward budget unspent	Water Projects	\$ 1,000,000
CF-9	Lacamas Creek Pump Station	Carry forward budget unspent	Sewer Projects	\$ 250,000
CF-10	Assetworks	Carry forward budget unspent	ERR	\$ 127,000
CF-11	Mezzanine for Shops	Carry forward budget unspent	ERR	\$ 15,000
CF-12	Transportation System Plan	Carry forward budget unspent	Streets	\$ 150,000
CF-13	General Sewer Plan	Carry forward budget unspent	Sewer	\$ 125,000
S-1	Field Computers for Police	3 field laptops purchase with the use of Drug Fund proceeds	General Fund	\$ 7,000
S-2	NE 15th Ave-Division to Everett	Street Repair and replacement project to include water pipes. Project to be funded with Street preservation funds and water utility funds	Street/Water	\$ 236,000
S-3	Lifepak Automatic External Defibrillators	To buy 5 additional AEDs to have one in every patrol car	General Fund	\$ 9,000
S-4	Fire CIP and Funding Options Study	The Fire CIP is needed for future planning of facilities as well as sizing fire impact fees. The Funding Options Study is to determine the best long term funding for the two cities	CWFD	\$ 100,000
S-5	Water Treatment Plan Controllers	Purchase additional controllers for the Water Treatment Plant	Water	\$ 300,000
S-6	Stormwater Monitoring Action Plan	This plan will cost \$163,500 with \$118,500 funded by Department of Ecology grant and the remaining \$45,000 from Stormwater rates	Stormwater	\$ 45,000
S-7	Haight Reservoir	This is a study to determine the amount of water in reservoir	Stormwater	\$ 25,000
			Total	\$ 3,302,000

EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item? This agenda item is to describe the packages requiring budget adjustments for Council's consideration.

What's the data? What does the data tell us? N/A

How have communities been engaged? Are there opportunities to expand engagement? A public hearing will be opened at the Regular Council Meeting and be held open for three weeks through the December 7th Regular Council Meeting.

Who will benefit from, or be burdened by this agenda item? All City residents will benefit from most of these decision packages.

What are the strategies to mitigate any unintended consequences? N/A

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact. N/A

Will this agenda item improve ADA accessibilities for people with disabilities? N/A

What potential hurdles exist in implementing this proposal (include both operational and political)? N/A

How will you ensure accountabilities, communicate, and evaluate results? N/A

How does this item support a comprehensive plan goal, policy or other adopted resolution? These items are in line with the City's Strategic Plan.

BUDGET IMPACT: The impact to the 2021 Budget is \$3,302,000 which is funded with offsetting revenues or fund balance. The presentation and Attachment A provide more detail.

RECOMMENDATION: Staff recommends City Council open the public hearing to consider public comment on the 2021 Spring Omnibus Budget.