



**Regional Fire Authority (RFA) Committee
Meeting Minutes_Draft
Wednesday, March 20, 2024, 4:00 PM
Council Chambers, 616 NE 4th AVE**



NOTE: Please see the published Agenda Packet for all item attachments

CALL TO ORDER

Chair Bonnie Carter called the meeting to order at 4:00 p.m.

ROLL CALL

Present: Council Members Michelle Wagner, John Nohr, and Marilyn Boerke

Remote: Council Members Julie Russell and Molly Coston

MEETING ITEMS

1. March 6, 2024 Regional Fire Authority (RFA) Planning Committee Meeting Minutes

It was moved by Boerke and seconded to approve the March 6, 2024 Regional Fire Authority (RFA) Planning Committee meeting minutes as presented. The motion carried unanimously.

2. Selection of Meeting Chair

Nohr moved to nominate Bonnie Carter as the committee Chair. There were no other nominations. The committee unanimously elected Bonnie Carter as Chair.

3. Use of a Facilitator

This item was moved to the last item on the agenda.

4. Use of a Technical Advisor/City Staff Support

At the April 10, 2024, committee meeting, Chief Free will present the Request For Proposal (RFP) applicants to the committee for further discussion.

5. Use of Alternates

After discussing RCW 52.26, the Committee decided alternates would not be used.

6. Assignment to Subcommittees

Carter surveyed the group about using subcommittees. Discussion ensued.

Before the April 10, 2024, meeting, Chief Free will define each subcommittee, and Carter will survey individual committee members for their first, second, and third choices.

7. April 3rd Meeting Decision

The Wednesday, April 3, 2024, meeting was moved to Wednesday, April 10, 2024.

8. {Originally Agenda Item 3} Use of a Facilitator

Chief Free will consult individual Request For Proposal (RFP) applicants to inquire if they also offer facilitation services and the associated costs and will update the committee at the April 10, 2024 meeting.

MISCELLANEOUS UPDATES

There were no other updates.

PUBLIC COMMENTS

No one from the public wished to comment.

CLOSE OF MEETING

Closed at 5:02 pm