



**Parks and Recreation Commission Meeting Minutes  
– Draft  
Wednesday, September 27, 2023, 5:00 PM  
Council Chambers, 616 NE 4th AVE**

---

**CALL TO ORDER**

**Meeting Ground Rules: Listen With An Open Mind, Let Everyone Participate, Close Decisions, Identify Action Items & Follow Up, Show Up On Time & Come Prepared, Stay Mentally & Physically Present.**

**ROLL CALL**

**Present:** Ellen Burton, Jason Irving, Brittany Grahn, Katy Daane, and Steve Lorenz

**Excused:** David Dewey

**Presenter:** Ben Johnson, Greenworks

**PUBLIC COMMENTS**

No public comments made.

**APPROVAL OF MINUTES**

- 1. APPROVE COMMISSION MINUTES OF MEETING HELD ON AUGUST 3, 2023.**  
Presenter: Ellen Burton, Chair  
Time Estimate: 5 minutes

A motion was made by Grahn, seconded by Wu and carried unanimously to approve the Parks & Recreation Commission minutes of August 3, 2023 as written.

- 2. APPROVE COMMISSION MINUTES OF MEETING HELD ON June 29, 2023.**  
Presenter: Ellen Burton, Chair  
Time Estimate: 5 minutes

A motion was made by Grahn, seconded by Daane and carried unanimously to approve the Parks & Recreation Commission minutes of June 29, 2023 as written.

**MEETING ITEMS**

- 3. CROWN PARK UPDATE (INFORMATIONAL)**  
Presenter: Trang Lam, Parks & Recreation Director and Ben Johnson, Greenworks  
Time Estimate: 20 minutes

Ben Johnson and Trang Lam presented an update on the improvements of Crown Park including schedule and process, design review, and cost update. Discussion followed.

- 4. PARK & OPEN SPACE MANAGEMENT PLAN – PROJECT TIMELINE (INFORMATIONAL)**  
Presenter: Trang Lam, Parks & Recreation Director  
Time Estimate: 10 minutes

City Council approved the Professional Services Agreement for the Parks and Open Space Management Plan at the September 18, 2023 Regular Meeting.

The City will be partnering with Discovery High School for the Student Tree Inventory Pilot Project. The Parks & Recreation Commission will be working on policy review and recommendations for the Comprehensive Plan.

The Parks & Recreation Commission will be working on policy review as part of this project that will be recommended to the Comprehensive Plan project.

**5. RCO LOCAL PARKS MAINTAINANCE GRANT (INFORMATIONAL)**

Presenter: Trang Lam, Parks & Recreation Director Time Estimate: 10 minutes

This is a new grant from the Washington State Recreation and Conservation Office and the City has decided to focus on playground equipment maintenance including replacement of some old playground equipment. The City has asked for \$58,000.

**PROJECT UPDATES**

**6. PARKS & RECREATION UPDATES**

Presenter: Trang Lam, Parks & Recreation Director Time Estimate: 5 minutes

The holiday calendar for public events happening in the City of Camas, City of Washougal and, the Camas-Washougal Port will be back this year.

The Camas Parks Foundation Turkey Bingo is occurring on Friday, November 17, 2023. Pre-registration is required.

The dog park survey is starting October 4, 2023, and running through November 1, 2023.

**7. PUBLIC WORKS UPDATES**

Presenter: Trang Lam, Parks & Recreation Director  
Time Estimate: 5 minutes

The Lake Management Plan Special Meeting is occurring on Thursday, September 28, 2023, in the Council Chambers.

The Lacamas Lake clean up event is on Saturday, September 30, 2023.

**OTHER ITEMS**

**8. COMMISSIONER UPDATES**

Presenter: Ellen Burton, Chair  
Time Estimate: Remainder of Time

Parks Commissioners thanked Parks Maintenance for their continued hard work.

Irving provided an update on a meeting with Council Members Lewallen and Senescu.

Council Member Hein provided updates from the Ward Two Town Hall.

**CLOSE OF MEETING**

The meeting closed at 6:30 PM.