



## Staff Report – Ordinance 25-003 Utility Billing Revisions

April 7, 2025 Council Regular Meeting

Ordinance 25-003 Utility Billing Revisions

Presenter: Matthew Thorup, Assistant Finance Director

Time Estimate: 10 minutes

Phone	Email
360.817.7021	mthorup@cityofcamas.us

**BACKGROUND:** Staff presented proposed changes to City Council at the December 2, 2024 workshop related to utility billing. General information was provided at this meeting, highlighting some upcoming changes for utility billing including changing to monthly utility billing and allowing tenant billing. These code changes were presented to City Council at the March 17, 2025 Workshop for review.

**SUMMARY:** Ordinance 25-003 revises Camas Municipal Code (CMC) Chapters 13.40, 13.44 and 13.64 for these changes.

**BENEFITS TO THE COMMUNITY:** A monthly utility bill provides several benefits to citizens, as we will be able to identify any potential leaks sooner with more frequent readings, monthly bills will be smaller than the current bi-monthly bill which means more stable and predictable bills, and smaller bills will lead to fewer disconnections for non-payment. Additionally, the ability for tenants to sign up for their own utilities will make for a more efficient utility billing process.

**POTENTIAL CHALLENGES:** The changes to the utility billing calendar may be a challenge as citizens get accustomed to a different billing cadence.

**BUDGET IMPACT:** These changes do not have any budget impact. However, a monthly billing cadence will improve the cash flow for the utility funds.

**RECOMMENDATION:** Staff recommends that Council consider the adoption of Ordinance No 25-003.