



## Staff Report

February 18, 2025 Council Workshop Meeting

ADA Transition Plan Update Professional Services Agreement

Presenter: James Carothers, Engineering Manager

Time Estimate: 5 minutes

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**BACKGROUND:** The City's initial and current Americans with Disabilities (ADA) Self Evaluation (SEP) and Transition Plan, commonly and collectively called the ADA Transition Plan, was created in 2015. This plan needs to be updated. The main purposes of the plan are to:

- Identify physical obstacles in the City's facilities that limit the accessibility of its programs or activities to individuals with disabilities.
- Describe how the facilities will be made accessible.
- Provide a timeframe and schedule for completing facility upgrades.
- Continue efforts to fully comply with all aspects of the ADA.

In a recent letter provided to local agencies from WSDOT, requirements of an updated plan are described in detail regarding acceptable content and attributes. See the attached letter for details. Keeping an updated and active transition plan is required for local agencies to remain eligible for federal grant funding. Additionally, agencies in southwest Washington with a plan less than 10 years old score higher on federal grant applications filed with the Regional Transportation Council (RTC).

**SUMMARY:** In order to successfully update this plan, staff solicited statements of qualifications from qualified consultants. Staff selected PBS Engineering and Environmental LLC in a competitive submittal process. Staff and PBS have negotiated the attached professional services agreement (PSA). PSA tasks include coordination of public involvement and updating the Self-Evaluation Plan and the ADA Plan. Tasks are described and listed in more detail in Exhibits A and B respectively.

**BENEFITS TO THE COMMUNITY:** ADA improvements allow all community members to use pedestrian access routes within the public rights-of-way. This plan is in accordance with 4.4.2 Walking, Biking, and ADA Mobility Goals and Policies section of the Camas Comprehensive Plan.

**BUDGET IMPACT:** This plan was initially funded in the 2024 Engineering Professional Services budget. Approximately \$107,000 remained in this budget line item at the end of 2024. Funds for this PSA will be carried over into the 2025 budget in an upcoming omnibus. This PSA cost is not to exceed \$105,797.

**RECOMMENDATION:** Staff recommends this item be placed on the March 3, 2025 Consent Agenda for Council's consideration.