



Staff Report

February 5, 2024 Council Workshop Meeting

Camas Citywide Sports Field Plan – Mackay Sposito PSA

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 10 minutes

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BACKGROUND: The City adopted the [Parks, Recreation and Opens Space \(PROS\) Plan](#) (2022). Virtually all respondents (97%) to the [PROS Plan community survey](#), which received nearly 1,400 responses, felt that local parks and recreation opportunities are important, or essential, to the quality of life in Camas. Three core priorities also emerged from the community feedback: maintain what we have, fill gaps and improve trails connections, and develop and improve existing parks. This project responds directly to two of the three core priorities – “maintain what we have” and “develop and improve existing parks”. Chapter 10 of the PROS Plan provides key project recommendations that respond to these priorities, which includes “*Sports Field Improvements.*”

Sport Field Improvements

Conduct a city-wide assessment of sport fields to plan for drainage improvements and other field improvements, including turfing existing fields, installing lights to expand play seasons, and the development of additional fields to accommodate demand.



Figure 1: PROS Plan, Chapter 10- Capital Planning & Implementation

The City has a collection of grass fields that serve youth and adult baseball, softball, soccer, lacrosse and rugby; and a handful of outdoor courts that serve tennis, pickleball and basketball. Over the last several years, this region has experienced very wet spring seasons, which have negatively impacted the grass fields and shortened the practice and playing season for leagues. While there are synthetic fields available through the school district and Clark County Parks, the City has heard that it does not meet current user demand, especially for leagues that use Camas fields as their home field.

In response to the priorities set out in the adopted PROS Plan and continued feedback from leagues and other sports field users, staff issued a Request for Qualification (RFQ) process to seek a multidisciplinary consultant team to oversee the delivery and execution of a Citywide Sports Fields Plan (Plan).

SUMMARY: The Plan will serve as a management tool for the City to efficiently and cost effectively maintain and enhance its existing fields and provide strategies for adding capacity to meet the growing demand. The Plan will complete:

- a demand analysis,
- implement a public participation plan,
- evaluate City-owned fields and facilities conditions,
- research best practices for levels of service,
- evaluate and recommend improvements to the operations and maintenance program,
- develop strategies and implementation plans that will optimize existing fields, while also providing a phased approach to adding capacity, and
- assistance with Recreation and Conservation Office (RCO) grant application.

The public engagement process provides an opportunity for the project team to convene user groups and facility owners within East County (i.e. Clark County, Camas School District, City of Washougal, Washougal School District and Vancouver Parks & Rec.) to better understand opportunities for equitable access to fields and partnerships to phase in additional capacity.

RCO is implementing a new grant in 2024, the Community Outdoor Athletic Facilities (COAF) grant program. COAF's goal is focused on helping support meaningful athletic experiences in communities. COAF will have a two-step evaluation process. Step one, pre-application process, is currently open, and the evaluation criteria include the following: 80% of the pre-application points available is based on the narrative of community need, community engagement and impact; and 20% of the pre-application points available are based on data related to the project location and applicant, such as median household income, poor health outcomes, population size, racial diversity, population density and facility access racial. This Plan will strengthen the grant application by providing information on Camas' "need, community engagement, and impact" narrative, which is 80% of the criteria. Based on pre-application scores, the top scoring applicants will be invited to submit to the final application process.

At the October 2, 2023 Council workshop, staff presented a Professional Services Agreement (PSA) with Mackay Sposito in the amount of \$124,880 to be dispersed through the end of June 2024 to Mackay Sposito as work is completed. Staff requested consideration and approval of the PSA on October 16, 2023. That PSA was not approved.

The citywide sports fields assessment is still needed to ensure that the City can improve and meet user demand; and in light of the COAF grant opportunity. The updated PSA scope of work has been adjusted to account for project schedule delay and support for the COAF final application process, if Camas is invited to the final round. Staff is seeking Council approval of this updated PSA with Mackay Sposito in the amount of \$144,965 to be dispersed through the end of November 2024 to Mackay Sposito as work is completed. The Updated PSA scope of work is attached as Exhibit A. The proposed services and the associated costs are summarized below:

Base Fee	\$143,180
Reimbursable Expenses	\$1,785
TOTAL FEES (Not to Exceed)	\$144,965

BENEFITS TO THE COMMUNITY: This Project meets the following City adopted plans:

Camas 2035 Comprehensive Plan

Public Facilities and Services, 5.7.1 Parks & Recreation Facilities Goals and Policies:

- Preserve and enhance the quality of life in Camas through the provision of parks, recreational facilities, trails, and open spaces.

2022 Parks, Recreation and Open Space (PROS) Plan

WELCOMING FOR ALL:

Goal: Increase capacity for sports field users:

- Action: Implement creative design options, such as multi-use fields, upgrade field turf surfacing, and/or stall lights.

ORGANIZATIONAL EXCELLENCE:

Goal: Continue building strong partnerships.

- Action: - Partner with user groups of specialized facilities, such as sport fields, off-leash areas, disc golf, skatepark, bike skills/pump track, etc. to continually improve programing and maintenance.

BUDGET IMPACT: The Citywide Sports Fields Plan PSA with Mackay Sposito is funded in the FY 2023-2024 Parks Budget.

RECOMMENDATION: Staff recommend the Mackay Sposito PSA be placed on the February 20, 2024, Council consent agenda for Council's consideration and approval.