



Parks and Recreation Commission Meeting Agenda
Wednesday, April 24, 2024, 5:00 PM
Council Chambers, 616 NE 4th AVE

CALL TO ORDER

Meeting Ground Rules: Listen With an Open Mind, Let Everyone Participate, Close Decisions, Identify Action Items & Follow Up, Show Up on Time & Come Prepared, Stay Mentally & Physically Present.

ROLL CALL

Present: Ellen Burton, Katy Daane, Jason Irving, Jenny Wu, Council Liaison John Svilarich

Excused: Brittany Grahn, Bud Henson

Press: Kelly Moyer, C/W Post Record

PUBLIC COMMENTS

No public comments made.

APPROVAL OF MINUTES

1. APPROVE MINUTES OF MEETING HELD ON MARCH 27, 2024

Presenter: Ellen Burton, Chair

Time Estimate: 5 Minutes

A motion was made by Daane, seconded by Wu, and carried unanimously to approve the minutes of March 27, 2024 as written.

MEETING ITEMS

2. PARK IMPACT FEE – FEE SCALE OPTIONS (Discussion & Vote)

Presenter: Trang Lam & FCS

Time Estimate: 30 Minutes

Trang Lam introduced the presentation on Park Impact Fees. Tim Wood of FCS Group provided more details on Park Impact Fees. Discussion ensued.

A motion was made by Dewey, seconded by Wu, to recommend to City Council to increase the Park Impact Fee schedule above the current fee with additional inflation factor upto a maximum of the proposed "High Priority Only" scaled fee schedule of \$12,277.

3. FACILITIES RENTAL ANNUAL PRESENTATION (Informational)

Presenter: Susan Palmer, Recreation Coordinator

Time Estimate: 10 Minutes

Susan Palmer did a presentation on Recreation Facility Rentals. Discussion ensued.

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4. PARKS & OPEN SPACE MANAGEMENT PLAN UPDATE (Informational)

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 10 Minutes

Trang Lam did a presentation on the Parks & Open Space Management Plan update. Discussion ensued.

5. WATER SAFETY MONTH PROCLAMATION (Informational)

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 5 Minutes

Trang Lam spoke about the Parks & Rec Department's partnership with the School District on water safety. She spoke about donations and the goals for this year's program.

PROJECT UPDATES

6. PARKS & RECREATION STAFF UPDATES

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 10 Minutes

Trang Lam provided an update on the Crown Park project, the trailhead project and the Rose Property.

OTHER ITEMS

7. COMMISSIONERS UPDATES

Presenter: Ellen Burton, Chair

Time Estimate: Remainder of Time

Jenny Wu and Katy Daane provided updates on community outreach.

CLOSE OF MEETING

Meeting closed at 6:40 pm