



Staff Report

May 20, 2024 Council Workshop Meeting

Parks & Open Space Management Plan – GreenWorks PSA Amendment #1

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 5 minutes

Phone	Email
360.817.7037	tlam@cityofcamas.us

BACKGROUND: In response to the priorities set out in the adopted Parks, Recreation and Open Space Plan and Capital Facilities Plan, staff issued a Request for Qualification (RFQ) to seek a multidisciplinary consultant team to oversee the delivery and execution of a Parks & Open Space Management Plan (POSMP). The POSMP serves as a management tool for the City to efficiently and cost effectively maintain and enhance its parks' and open spaces' natural resources (i.e., trees, shrubs, and vegetation) and establishes levels of service and priorities to support a sustainable maintenance program that aligns with the Parks & Recreation Department's value of STEWARDSHIP – *We consciously invest in park and natural spaces while continually preserving and protecting them to benefit future generations.*

In early 2023, the Department of Natural Resources (DNR) awarded the City a Focused Technical Assistance (FTA) grant. The FTA includes direct technical assistance from DNR staff and a \$75,000 grant, with \$70,000 towards the POSMP work and \$5,000 towards City staff training.

The team of GreenWorks, PlanIT Geo and ECONorthwest was selected last summer to perform the POSMP scope of work.

SUMMARY: In fall 2023, the project team kicked off the POSMP project. To-date we've completed the following:

- Data Gathering & Assessment: Current operational functions, research best practices, and collect tree canopy and vegetation data.
- [February 28, 2024 Parks & Recreation Commission Meeting](#): A joint discussion with the Commission and the Climate Planning Action Team.
- [April 19, 2024 Project Open House](#): Open house presentation included –
 - o Project overview and goals
 - o Tree canopy analysis
 - o Financial and operational assessment
 - o A systems approach, valuing nature
 - o Resource prioritization tool

Attendees of the open house completed tabling exercises to provide input to the Plan.

- On-line Community Survey: And for those unable to attend the open house, the presentation and tabling exercises (via a survey tool) was open online for two weeks through our [EngageCamas](#) project page.
- April 20, 2024 Community Tree Inventory at Heritage Park: Volunteers inventoried 175 trees.
- [May 6, 2024 Council Workshop](#): Project update presentation to City Council.
- DNR Community Forestry Assistance (CFA) Grant: The City of Camas was awarded \$56,500 to complete additional tree inventory – prioritizing trees in parks, along rights-of-way, and trails. Funding also includes the use of the TreePlotter software for two years.

This amendment to the GreenWorks PSA is to complete the additional tree inventory work awarded through the CFA grant. Staff is seeking Council approval of this amendment in the amount of \$59,489 to be dispersed through the end of August 2024 to GreenWorks, PC, as work is completed. The amendment scope of work is attached as Exhibit A and the associated costs are summarized below:

Current Contract	\$156,151.80
Amendment #1	\$59,489
TOTAL FEES (Not to Exceed)	\$215,640.80

BUDGET IMPACT: This PSA Amendment for the POSMP is funded in the adopted budget and through the CFA grant from the Department of Natural Resources.

RECOMMENDATION: Staff recommends this item be placed on the June 3, 2024 Council Regular Meeting consent agenda for Council’s consideration and approval.