

BIDDER'S CHECK LIST

The bidder's attention is especially called to the following forms, which must be executed in full as required and submitted at the bid opening:

PROPOSAL

Unit prices for all items, all extensions, and total amount of bid must be shown, except those items designated in the estimate of quantities to be paid for as lump sum. Any item shown on the Plans that does not have a bid item shall be considered incidental to the project and the costs thereof shall be included in other bid items of the project. Pay special attention to the Non-Collusion Declaration before signing the proposal. An unsigned bid may be considered a non-responsive bid.

BID BOND

Proposals must be accompanied by cash, a certified check, a cashier's check drawn on a bank of good standing, or a bid bond issued by a surety company authorized to issue such bonds in the State of Washington, in an amount of not less than five percent (5%) of the total amount of the bid submitted. The full amount will be returned within five (5) days after the contract has been executed.

DID YOU COMPLETE AND SUBMIT THE BIDDER'S INFORMATION PAGE?

DID YOU SIGN AND INCLUDE YOUR BID PROPOSAL?

DID YOU SIGN AND INCLUDE THE MANDATORY BIDDER RESPONSIBILITY CRITERIA INFORMATION FORM?

DID YOU SIGN AND INCLUDE THE CONTRACTOR CERTIFICATION WAGE LAW-RESPONSIBILITY CRITERIA COMPLIANCE FORM?

DID YOU SIGN AND INCLUDE THE ACKNOWLEDGEMENT OF CONTRACTOR LAWFUL HIRING COMPLIANCE ENROLLMENT FORM (E-VERIFY)?

DID YOU SUBMIT A FULL AND COMPLETED COPY OF THE MEMORANDUM OF UNDERSTANDING (MOU) ISSUED BY HOMELAND SECURITY WITH YOUR BID?

DID YOU REVIEW AND INCLUDE THE 'NON-COLLUSION DECLARATION' AND 'NOTICE TO ALL BIDDERS' STATEMENTS? FAILURE TO RETURN THIS DECLARATION AS PART OF THE BID PROPOSAL PACKAGE WILL MAKE THE BID NONRESPONSIVE AND INELIGIBLE FOR AWARD.

DID YOU SIGN AND INCLUDE THE BID BOND ACKNOWLEDGEMENT FORM, LOCAL AGENCY PROPOSAL BOND, AND A BID BOND?

DID YOU FILL OUT AND SUBMIT THE 'UNDERUTILIZED DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION CERTIFICATION' FORM?

DID YOU SIGN AND INCLUDE THE UNDERUTILIZED DISADVANTAGED BUSINESS ENTERPRISE (UDBE) WRITTEN CONFIRMATION DOCUMENT?

DID YOU COMPLETE AND INCLUDE THE LOCAL AGENCY SUBCONTRACTOR LIST FORM?

DID YOU REVIEW THE LOCAL AGENCY CERTIFICATION FOR FEDERAL-AID CONTRACTS FORM?

DID YOU COMPLETE, SIGN, AND INCLUDE THE SPECIALTY SUBCONTRACTOR PRE-QUALIFICATION FORM SHOWING EXPERIENCE WITH GROUND IMPROVEMENT CONSTRUCTION?

DID YOU REVIEW THE REQUIRED CONTRACT PROVISIONS FEDERAL-AID CONSTRUCTION CONTRACTS CONTAINED, INCLUDING FORM FHWA-1273 (PART FOUR OF DOCUMENTS)?

The following forms are to be executed by the successful bidder after the contract is awarded:

- A. CONTRACT**
This agreement is to be executed by the successful bidder.
- B. CONTRACT BOND**
This form is to be executed by the successful bidder and his surety company.
- C. DECLARATION OF OPTION FOR INVESTMENT OF RETAINED PERCENTAGE**
This agreement is to be executed by the successful bidder.
- D. WAGE LAW INTENT AND AFFIDAVIT**
This shall be completed in accordance with State Law.
- E. PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE**
This is to be executed by the successful bidder.
- F. SUBMITTAL OF WEEKLY CERTIFIED PAYROLL REPORTS FOR ALL WORKERS ON THE PROJECT**
Failure to submit correct and timely certified payrolls will delay payment.
- G. AFFIDAVIT OF E-VERIFY COMPLIANCE**
To be completed prior to final payment