



**Civil Service Commission Special Meeting Minutes -
Draft
January 13th, 2026, 5:00 P.M.
Camas Police Department, 2100 NE 3rd Ave**

NOTE: Please see the published Agenda Packet for all item file attachments

CALL TO ORDER

The meeting was called to order at 5:00 p.m.

PUBLIC COMMENT

No one from the public wished to speak.

ROLL CALL

Present: Martin Burrows, Paul McBride and Gary Perman

Staff: Jennifer Gorsuch, Cliff Free, Steven Jeffries and Tina Jones

MINUTES TO BE APPROVED

1. December 10th, 2025 Regular Meeting Minutes

It was moved by Perman, and seconded, that the December 10th, 2025 meeting minutes be approved. The motion carried unanimously.

MEETING ITEMS

2. Fire Department Entry and Lateral Request to Test (Rule 6.02.2)
Presenter: Cliff Free, Fire Chief

Chief Free explained the request to test.

It was moved by Perman, and seconded, that the request to test be approved. The motion carried unanimously.

3. Request for Civil Service Commission Rule Change for the Police Department
Presenter: Tina Jones, Police Chief

Chief Jones explained the proposed Police Department rule change to section 7.03 – The Time in Grade Requirement.

It was moved by Perman, and seconded, to approve the rule change as presented. The motion carried unanimously.

- 3a. Chief Jones and Officer Jeffries presented the Commission with information on Officer Jeffries waiver request for the Sergeant examination.

It was moved by Perman, and seconded, to approve the waiver request. The motion carried unanimously.

4. Commission Input on Weight of Each Segment of Examination for Sergeant Promotion (Rule 7.01)
Presenter: Tina Jones, Police Chief

Chief Jones explained the process of the upcoming Sergeant examination and asked the Commission for their input. Discussion ensued.

It was moved by Burrows, and seconded, to approve the Sergeant examination as presented. The motion carried unanimously.

5. Commission Input on Weight of Each Segment of Examination for Lieutenant Promotion (Rule 7.01)
Presenter: Tina Jones, Police Chief

Chief Jones explained the process of the upcoming Lieutenant examination and asked the Commission for their input. Discussion ensued.

It was moved by Perman, and seconded, to approve the Lieutenant examination as presented. The motion carried unanimously.

OTHER ITEMS

There were no other meeting items.

CLOSE OF MEETING

The meeting was closed at 5:40 p.m.