



Staff Report – Ordinance 25-009 E-verify Update

May 19, 2025 Council Regular Meeting

Ordinance 25-009 E-verify Update

Presenter: Jen Hertz, Procurement Specialist

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Time Estimate: 5 minutes

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BACKGROUND: Staff presented the proposed change to not require proof of enrollment in the E-verify program during the bid submittal process, and instead only require the winning bidder to submit proof of enrollment in the program at the Council Workshop on May 5, 2025. This change is consistent with other local municipalities.

SUMMARY: Staff is recommending an Ordinance to update Camas Municipal Code (CMC) Chapter 2.98.30 for a minor update to the E-verify requirements for bidding contracts to require the winning bidder to submit proof of enrollment in the E-verify program within 30 days of the contract execution.

BENEFITS TO THE COMMUNITY: This recommendation should improve the procurement process with the City. These improvements should streamline the bidding process, which means projects can start sooner and ideally reduce costs to the City.

POTENTIAL CHALLENGES: As with any new or updated process, there will be a learning curve that may take some time to get used to. Staff will provide internal and external training to help mitigate this challenge.

BUDGET IMPACT: These changes do not have any budget impact.

RECOMMENDATION: Staff recommends that Council consider the adoption of Ordinance No 25-009.