



## Staff Report

March 4, 2024 Council Workshop Meeting

Complete Streets Ordinance

Presenter: James Carothers, Engineering Manager

Time Estimate: 10 minutes

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**BACKGROUND:** RCW 47.04.320 directed the Washington State Transportation Board (TIB) to establish a Complete Streets Grant program to encourage local jurisdictions to adopt urban arterial retrofit street ordinances designed to provide safe access to all users including bicyclists, pedestrians and motorists. TIB has implemented this grant program and local agencies with adopted Complete Streets ordinances are eligible to apply for grant funds. This program funds retrofit projects that promote non-motorized mobility and safety on local urban arterial streets.

**SUMMARY:** Staff consulted with PBS for assistance with compiling the attached proposed Complete Streets ordinance. This draft was sent to TIB staff for their review of the content for ample requirements to meet grant eligibility. TIB staff has verified that this proposed ordinance meets the intent of the Complete Streets program. If adopted by Council, the City would be eligible to apply for the upcoming round of Complete Streets grant funding later this year.

Staff is seeking input from Council regarding this ordinance and consensus to set a public hearing date. The public will be engaged if Council wishes to advance this ordinance to a public hearing.

**BENEFITS TO THE COMMUNITY:** All roadway users will benefit from Complete Streets projects that would be funded through the TIB grant program. Potential projects may include sidewalk gap and curb ramp installations, enhanced crosswalk installation, added bicycle lanes and shared use paths.

**POTENTIAL CHALLENGES:** While the Complete Streets grant is a competitive program, successful local agencies may receive up to \$500,000 per grant round. TIB typically has a call for grant applications every two years.

**BUDGET IMPACT:** There is a minimal cost associated with a a public hearing and ordinance. Complete Streets Policy tracking will require minimal staff time. Successful grant projects would be included in future City budgets. Project grant funding may cover 80% to 100% of the project budget.

**RECOMMENDATION:** Staff recommends Council schedule a public hearing at the April 1, 2024 Regular Meeting to consider public testimony regarding this ordinance.