



## Staff Report

September 20, 2021 Council Workshop Meeting

Stormwater Management Action Plan Professional Services Agreement

Presenter: Sam Adams, Utilities Manager

Time Estimate: 5 minutes

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**BACKGROUND:** The Stormwater Management Action Plan (SMAP) is a planning process that will help the City determine which part of Camas will benefit the most from stormwater capital improvements and/or retrofits, short and long term. The SMAP is part of the City's Stormwater NPDES Permit requirement.

**SUMMARY:** The SMAP process consists of generating a prioritized watershed inventory, development of a process that ultimately results in selection of a high priority area to implement improvements, public engagement, and development of the Stormwater Management Action Plan. A consultant will be working closely with the City to perform these tasks. The City and various stakeholders will be part of the decision making process.

The City issued a Request for Qualifications (RFQ) on April 2, 2021 to obtain Statement of Qualifications from interested consulting firms. Staff received four proposals. The proposals were reviewed and scored by three staff members based on the criteria set forth in the RFQ. After considering the proposals and scores, two firms were interviewed to obtain additional information and determine the preferred consultant. Parametrix was ultimately selected and has provided the attached scope of work and fee proposal.

### **EQUITY CONSIDERATIONS:**

What are the desired results and outcomes for this agenda item?

- The SMAP is a planning process that will help the City determine which part of Camas will benefit the most from stormwater capital improvements and/or retrofits, short and long term.

What's the data? What does the data tell us?

- The data developed by this project will help the City determine which area in Camas should be focused on for stormwater improvements.

How have communities been engaged? Are there opportunities to expand engagement?

- The communities have not yet been engaged but public engagement will be part of the SMAP process.

Who will benefit from, or be burdened by this agenda item?

- The City as a whole should benefit from this project.

What are the strategies to mitigate any unintended consequences?

- Strategies will be discussed as part of the SMAP process.

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact.

- N/A

Will this agenda item improve ADA accessibilities for people with disabilities?

- N/A

What potential hurdles exist in implementing this proposal (include both operational and political)?

- When the project engages the public during the SMAP process, staff may receive contradictory suggestions or ideas on where future improvements should occur.

How will you ensure accountabilities, communicate, and evaluate results?

- Staff will notify Council of all major milestones. Council will be part of the major decision-making process of the SMAP.

How does this item support a comprehensive plan goal, policy or other adopted resolution?

- This project will help the City meet the Stormwater NPDES Permit requirements.

**BUDGET IMPACT:** This project is partially funded by a Stormwater Financial Assistance Program grant from the Department of Ecology. The grant requires a 25% contribution (match) from the City. The consultant fees are \$130,000. A 25% contribution would result in \$32,500 expenditure from the Stormwater Fund. This was included and approved in the 2021 Spring Omnibus.

**RECOMMENDATION:** This item is for Council information only. Staff recommends this item be placed on the October 4, 2021 Consent Agenda for Council's consideration.