



**CITY OF CAMAS
PROFESSIONAL SERVICES AGREEMENT
Task Order No. 1 Amendment 1**

616 NE 4th Avenue
Camas, WA 98607

Project No. S1033

**ON-CALL PROFESSIONAL SERVICES FOR
SEWER COLLECTION SYSTEM 2022-2024**

**PRUNE HILL PARK PUMP STATION UPGRADE PROJECT
ENGINEERING SERVICES DURING CONSTRUCTION**

THIS AMENDMENT ("Amendment") to Professional Services Agreement is made as of the 8th day of April, 2022, and between the **City of Camas**, a municipal corporation, hereinafter referred to as "the City", and **Gray & Osborne, Inc.**, hereinafter referred to as the "Consultant", in consideration of the mutual benefits, terms, and conditions hereinafter specified. The City and Consultant may hereinafter be referred to collectively as the "Parties."

The Parties entered into an Original Agreement dated January 5, 2022, by which Consultant provides professional services in support of the Project identified above. Except as amended herein, the Original Agreement shall remain in full force and effect.

1. Scope of Services. Consultant agrees to perform services as identified in the attached Exhibit (Scope of Services) attached hereto, including the provision of all labor, materials, equipment, supplies and expenses, for an amount not-to-exceed \$109,600.
 - a. Unchanged from Original/Previous Contract
2. Time for Performance. Consultant shall perform all services and provide all work product required pursuant to this Amendment by:
 - a. Extended to XXX, 20XX.
 - b. Unchanged from Original/Previous Contract date of December 31, 2024

Unless an additional extension of such time is granted in writing by the City, or the Agreement is terminated by the City in accordance with Section 18 of the Original Agreement.
3. Payment. Based on the Scope of Services and assumptions noted in attached exhibit. Consultant proposes to be compensated on a time and material basis per attached exhibit (Costs for Scope of Services) with a total estimated not to exceed fee of:
 - a. Previous Total of all approved Task Orders: \$164,750
 - b. Task Order No. 1 \$109,600
 - c. **Total of all approved Task Orders: \$274,350**
 - d. Consultant billing rates:
 - Modification to Consultant Billing Rates per previous Task Order
 - Unchanged from Original Contract

- 4. Counterparts. Each individual executing this Agreement on behalf of the City and Consultant represents and warrants that such individual is duly authorized to execute and deliver this Agreement. This Agreement may be executed in any number of counter-parts, which counterparts shall collectively constitute the entire Agreement.

DATED this _____ day of _____, 20__.

CITY OF CAMAS:

GRAY & OSBORNE, INC.:
Authorized Representative

By: _____

DocuSigned by:
Michael B. Johnson, P.E.
 By: _____
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Print Name: _____

Print Name: Michael B. Johnson, P.E.

Title: _____

Title: President

Date: 6/16/2023

EXHIBIT
SCOPE OF SERVICES AND RELATED COSTS

EXHIBIT A

SCOPE OF WORK

CITY OF CAMAS PRUNE HILL PARK WASTEWATER PUMP STATION UPGRADE ENGINEERING SERVICES DURING CONSTRUCTION

The Scope of Work consists of Engineering Services during construction of the upgrade to Prune Hill Park Wastewater Pump Station.

The specific Tasks in the Scope of Work for this Project are described below. The Scopes for Subconsultants are included in this Exhibit A and described in more detail in the Subconsultant attachments.

Task 1 – Project Management

Project management services will include time to manage the Project, including allocating resources, preparing invoices, and coordinating questions from the Contractor and the City.

Task 2 – Prepare Conformed Contract Documents

Prepare conformed Plans and Specifications and incorporating Addendum items and successful Bidder's Proposal and Contract.

Task 3 – Conduct a Preconstruction Conference

Conduct a Preconstruction Conference.

Task 4 – Periodic Onsite Observation of Construction

Conduct site visits by Gray & Osborne Engineers and Subconsultants to review the construction. The following list include visits for startup.

- Five visits by Shell Engineering & Associates, Inc.
- Two visits by Gray & Osborne, Inc.
- Four visits by Connetix Engineering, Inc.

Task 5 – Review of Submittals

This Task includes reviewing and responding to construction submittals, construction schedules, bypass pumping and Dewatering Plans, shop drawings, and Manufacturers’ operation and maintenance information.

Task 6 – Respond to Contractor’s Requests for Information (RFIs)

Respond to requests for information (RFI) by the Contractor.

Task 7 – Prepare Change Orders (If Any Are Necessary)

Review and respond to requests for Change Orders from the Contractor. Prepare Change Orders and change directives.

Task 8 – Process Progress Payment Requests

Review monthly Progress Estimates for City processing each month during the Project.

Task 9 – Attend Periodic Construction Progress Meetings

Attend construction meetings.

It is assumed that construction progress meetings are held at the City’s Public Works Operations Center. Shell Engineering will attend eight meetings in person. Gray & Osborne will attend one meeting in person and seven meetings remotely. Connetix Engineering will attend up to eight meetings remotely.

Task 10 – Attend and Observe/Review the Electrical Control Panel Shop Test

Attend the Control Panel Shop Test by an Electrical Engineer at the Panel Shop.

Task 11 – Attend Final Inspection

Attend Final Inspection prior to Project closeout.

Task 12 – Prepare Recommendation for Final Acceptance

This Task includes preparation of Project closeout documents, including the Final Progress Estimate, Final Contract Voucher, and the Release of Retainage Progress Estimate, and will provide a letter recommending that the City accept the Project as complete once all the appropriate documents have been filed with the State.

Task 13 – Prepare Record Drawings

Prepare record drawings based upon the Contractor's markups and Gray & Osborne's field observations and final inspections.

TASKS BY OTHERS

It is assumed that the City of Camas will conduct the majority of the onsite inspection, with Consultant inspection limited to the visits in the Scope.

It is assumed that the City will prepare agendas and meeting minutes for meetings.

EXHIBIT B**ENGINEERING SERVICES
SCOPE AND ESTIMATED COST***City of Camas - Prune Hill Park Wastewater Pump Station Upgrade - Services During Construction*

Tasks	Principal Hours	Project Manager Hours	Project Engineer Hours	Senior Structural Engineer Hours	AutoCAD Hours
1 Project Management	2	4			
2 Conformed Contract Documents		2			2
3 Pre-construction Conference	8				
4 Onsite Construction Review	12			8	
5 Submittal Review	4	24	12	6	
6 Respond to RFIs		16	2	4	4
7 Prepare Change Orders		10	2	2	6
8 Progress Payments	8	12			
9 Construction Progress Meetings	15				
10 Control Panel Shop Test		1	1		
11 Final Inspection	8				
12 Recommendation of final acceptance	2	4			
13 Record Drawings		2	6	6	24
Hour Estimate:	59	75	23	26	36
Fully Burdened Billing Rate Range:*	\$150 to \$235	\$140 to \$235	\$125 to \$175	\$115 to \$210	\$60 to \$165
Estimated Fully Burdened Billing Rate:*	\$210	\$220	\$165	\$200	\$120
Fully Burdened Labor Cost:	\$12,390	\$16,500	\$3,795	\$5,200	\$4,320

Total Fully Burdened Labor Cost: \$ 42,205

Direct Non-Salary Cost:

Mileage & Expenses (Mileage @ \$0.58/mile) \$ 1,344

Printing \$ 400

Subconsultants

Connetix Engineering, Inc. \$ 38,500

Shell Engineering & Consulting, LLC \$ 21,183

Subconsultant Overhead (10%) \$ 5,968

TOTAL ESTIMATED COST: \$ 109,600

* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.