



**Regional Fire Authority Committee Meeting\_Draft  
Wednesday, March 06, 2024, 4:00 PM  
City of Camas Council Chambers, 616 NE 4th Ave.  
Camas, Washington**

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*NOTE: Please see published Agenda Packet for all item file attachments*

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**CALL TO ORDER**

Camas City Council Member Bonnie Carter called the meeting to order at 4:00 p.m.

**ROLL CALL**

Present: Camas Council Member Marilyn Boerke, Washougal Council Member Michelle Wagner, Washougal Council Member Molly Coston, Washougal Council Member Julie Russell (arrived at 4:13 p.m.)

Excused: Camas Council Member John Nohr was excused.

Staff: Carrie Davis, Shaun Ford, Cliff Free, Steve Hogan, Cathy Huber Nickerson, Doug Quinn, David Scott, Ron Schumacher, Matt Thorup

Press: Kelly Moyer – Camas-Washougal Post Record (joined at 4:10 p.m.)

**WORKSHOP TOPICS**

1. Welcome and Introductions  
Presenter, Bonnie Carter, Chair
2. Establish a Regional Fire Authority (RFA) Committee Chair  
Presenter, Bonnie Carter, Chair  
  
This item will be placed on the agenda for the March 20, 2024 meeting.
3. Timeline/Purpose/Goals of the Committee  
Presenter: Doug Quinn, City Administrator, Camas and David Scott, City Manager, Washougal  
  
Quinn and Scott reviewed the requirements outlined in the RFA Statute.  
Discussion ensued.
4. Professional Services Provider Discussion  
Presenter: Doug Quinn, City Administrator, Camas and David Scott, City Manager, Washougal  
  
Quinn and Scott reviewed the requirements outlined in the RFA Statute.  
Discussion ensued.

**At the March 20, 2024 meeting, Chief Free will provide the committee with a list of requirements already completed in compliance with the statute, an outline of incomplete items, and estimated completion timelines.**

**At the March 20, 2024 meeting, City Administrator Quinn, City Manager Scott, and Chief Free will provide the committee with a list of experienced professional service providers for their consideration and will consult with the Camas and Washougal finance teams to clarify the professional services agreement (PSA) process.**

5. Public Engagement Opportunities Discussion  
Presenter: Doug Quinn, City Administrator, Camas and David Scott, City Manager, Washougal

Scott and Quinn commented on the public engagement process. Discussion ensued.

**Quinn and Scott will provide the scope of work for two proposed professional service provider contracts: One for public engagement and timeline management and one for planning.**

**Future Joint Policy Advisory Committee (JPAC) meetings will be scheduled to occur quarterly rather than monthly.**

**At the March 20, 2024, meeting, the City of Camas will provide each committee member with a binder containing relevant RFA planning documentation.**

## **PUBLIC COMMENTS**

**No one from the public wished to comment.**

## **CLOSE OF MEETING**

The meeting closed at 5:01 p.m.