



Staff Report – Consent Agenda

December 15, 2025 Council Regular Meeting

\$120,955.97 Tapani Electric, LLC City Hall Generator Improvements Bid Award with up to 10% Change Order Authorization (Justin Monsrud, Engineer III)

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BACKGROUND: In October of 2024 Council approved pre-purchasing of a new standby power generator for installation at City Hall to replace the existing system that has reached the end of its useful life. The new 200-KW sized diesel generator has been procured and is in storage at the manufacture’s facility awaiting install.

SUMMARY: On November 25, 2025, Staff held a public bid opening for installation of the new generator and associative improvements. The City received a total of thirteen contractor bids, with the low bidder Tapani Electric, LLC, submitting proposal for \$120,955. The Engineer Estimate for this project was \$233,897 and the bid spread was \$120,955 to \$476,591.

BENEFITS TO THE COMMUNITY: This project benefits the community by allowing City Services to be non-disruptive during an emergency power outage.

STRATEGIC PLAN: This project aligns with Strategic Plan priority “Stewardship of City Assets” by completing backlogged maintenance and replacing a facility asset (generator system) which has remained in service beyond its useful life.

POTENTIAL CHALLENGES: This work will require coordination with City Services during generator startup and electrical connections to limit service disruptions to Fire Station 41.

BUDGET IMPACT: This project is funded through the 2023 general obligation bond with funds dedicated to facility maintenance.

Budget:

Facility Fund- 2026 Capital Budget \$ 2,600,000

Estimated Construction Expenses:

Construction Bid	\$ 120,955
Construction Contingency (10%)	\$ 12,095
Construction Management (Staff Time)	\$ 5,000
Engineering Support (Windsor)	\$ 3,000
Commissioning Support (Windsor)	\$ 5,000
Total Estimated Construction Cost	\$ 146,050

Equipment Purchase (October 2024)

Pre-purchase of Genset and ATS \$ 156,593

RECOMMENDATION: Staff recommends Council approve this contract to Tapani Electric with up to 10% change order authorization.