

**COMMUNITY DEVELOPMENT DEPARTMENT**

616 NE 4th Avenue
Camas, WA 98607
www.cityofcamas.us

February 10, 2023

Apex Education
Attn: Nick Jones
Sent via email to: nick@vestcapital.com

RE: 1241 NW Couch Street (CUP22-04 & DR22-11) application completeness review

Dear Nick,

Your second submittal was received on January 26, 2023. There are still some items necessary to deem your project technically complete. Once the items below are submitted, staff will review the information to verify whether the application can be deemed complete. As a reminder, staff is not authorized to waive any requirement of the City Code. Any omission or failure by staff to recite applicable code requirements shall not constitute a waiver by the City of any standard or requirement.

Items necessary for completeness:

- Two copies of full-sized preliminary grading plan and landscape plan.
 - No preliminary grading plan was received with the second submittal.
 - The landscape plan submitted is a site plan with the addition of a "Landscape Plan" title. The landscape plan should show all proposed landscaping and include a detailed plant and tree material legend. It should also include a table showing the number of tree units required/proposed for the project.
 - If any trees are required to be removed to facilitate the development of the duplex, a Tree Survey is required.
- Your project narrative is missing information regarding the existing site conditions.
- A Development Sign is required for this project. Please submit proof of installation by submitting a photo for our files.

If you have any questions, please contact me at YSennewald@cityofcamas.us

Respectfully,

A handwritten signature in black ink that reads "Yvette Sennewald". The signature is written in a cursive style with a large, looping initial "Y".

Yvette Sennewald, Senior Planner