



Staff Report

October 19, 2026 Council Workshop Meeting

2027 City Fee Schedule Updates

Presenter: Kayla Mobley, Interim Finance Director

Time Estimate: 15 minutes

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BACKGROUND: The City of Camas indexes fees primarily against CPI per the City's municipal code. The schedule is reviewed by staff and approved by City Council annually. This presentation will cover the current staff recommendation for the 2027 fees.

SUMMARY: The relevant indices were applied to 2026 fees, then staff reviewed the fee schedule to add fees needed to support new operational requirements or statutes, remove obsolete fees, or adjust fees to remain within market rates where needed.

BENEFITS TO THE COMMUNITY: The intent is to set City fees at a level that recovers all or most of the direct and indirect costs associated with an activity unless City Council has specifically made a policy decision to subsidize fees.

Cost recovery ensures that the cost of providing a service is recovered from the users of the services, rather than being paid for from general government revenue, which takes resources away from services without specific revenue streams, such as public safety.

STRATEGIC PLAN: The City's Strategic Plan Economic Prosperity priority has a goal to "Perform a fee analysis study on all fees and identify adequate cost recovery thresholds", which includes the annual fee update. Staff intends to undertake a more in-depth analysis of cost recovery as a high-priority task in 2027 to ensure the annual indexed increases are sufficiently recovering City costs. Any necessary adjustments coming from the analysis will be made with the 2028 fee update.

POTENTIAL CHALLENGES: The potential challenge in the Fee Schedule is finding the balance of cost recovery and market tolerance for the fee structure. Staff recognize that annual index increases may not always be sufficient and will conduct a more thorough review in 2027.

BUDGET IMPACT: With the fees indexed to inflation, fees should remain aligned with City expenses within the relevant service areas being supported by the fees.

RECOMMENDATION: Staff will have Resolution 26-017 authorizing the Council to revise the City of Camas Fee Schedule for City Council to consider at the regular meeting on November 16, 2026.