

**COMMUNITY DEVELOPMENT DEPARTMENT**

616 NE 4<sup>th</sup> Avenue  
Camas, WA 98607  
www.ci.camass.wa.us

February 12, 2021

James Hall

Sent via email [j.r.hall99@gmail.com](mailto:j.r.hall99@gmail.com)

RE: Vom Baur Property (CUP21-02)

Dear James Hall,

Thank you for your application submittal for the Vom Baur Property. There are items that remain to be addressed with your application. The purpose of this letter is to inform you that the above application submitted on January 29, 2021 has been deemed incomplete in accordance with Camas Municipal Code (CMC) Section 18.55.130. You have 180 days from the date of application to submit the missing information pursuant to CMC 18.55.130.C. If the below requested information is submitted, staff will again verify whether the application is complete.

**Items necessary for completeness:**

1. Vicinity map
2. Landscape plan with tree density calculation per CMC 18.13.050/.051
3. Tree survey per CMC 18.13.045
4. A stormwater report per engineering pre-application notes.
5. Engineering site plan showing required water improvements, water services, sanitary sewer laterals, new driveway approach, areas of surface restoration, etc.
6. The existing conditions plan requires additional information: City right-of-way, existing sidewalk, existing sanitary sewer, existing water main from NE 2nd Ave., including fire hydrant, and existing stormwater conveyance information.
7. Mailing list of the property owners within 300 feet per CMC 18.55.110.C.
8. Development sign per CMC 18.55.110.H.
9. A copy of the archaeological predetermination report

**Once the application is deemed complete, the City will begin its review of the project application and provide subsequent comments.** If you have any questions, please contact me at (360) 817-7237.

Respectfully,

A handwritten signature in black ink, appearing to read "Madeline Sutherland", written over a horizontal line.

Madeline Sutherland,  
Assistant Planner