



Staff Report

August 15, 2022 Council Workshop Meeting

Street Light Pole Replacement, Maintenance and Repair

Presenter: Will Noonan, Public Works Operations Manager

Time Estimate: 5 minutes

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BACKGROUND: The Streets Division within Public Works manages and maintains all streetlights throughout the City. Replacement or repair of streetlights often requires the assistance of an electrician or specialized contractor to complete the work. In the past, the City has put out bids several times annually for streetlight work. This is very time consuming for staff and we may get an inexperienced contractor that is unfamiliar with our streetlight standards. Relatively new State Legislation allows cities to use what is referred to as a Unit Priced Contract (or "on-call" contract) where an unknown number of small public works projects are potentially needed over a fixed period of time. By going out to bid with a Unit Priced Contract (UPC), the City is assured of getting the same contractor for several years, consistent pricing, and much more timely repairs.

SUMMARY: The City went through a formal bid process for Unit Priced Contracting (UPC) for all replacement, maintenance and repair of our streetlights. The contract is for three years with an optional renewal for a 4th year. Based on the bidding process, staff is recommending that City Electric is awarded the contract. Based on the estimated quantities, the estimated annual cost is \$115,063. The cost for the life of the contract is not to exceed \$350,000.

EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item?

Inform Council of the contract and proposed work with City Electric to help maintain the City's streetlights.

What's the data? What does the data tell us?

Staff is currently slow getting to streetlight repairs due to the requirement of bidding smaller batches of repair/maintenance contracts.

How have communities been engaged? Are there opportunities to expand engagement?

N/A

Who will benefit from, or be burdened by this agenda item?

The City operations crew and City residents will all benefit with quicker response time for streetlight issues.

What are the strategies to mitigate any unintended consequences?

N/A

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact.

N/A

Will this agenda item improve ADA accessibilities for people with disabilities?

N/A

What potential hurdles exists in implementing this proposal (include both operational and political)?

There are current supply-chain issues for parts associated with replacement of streetlights.

How will you ensure accountabilities, communicate, and evaluate results?

City staff will inspect streetlight function after repairs.

How does this item support a comprehensive plan goal, policy or other adopted resolution?

This item supports the City's goal to provide better operations to serve our residents.

BUDGET IMPACT: As discussed above, the cost estimate is \$115,063 annually. The adopted 2022 budget in the Street Fund has sufficient budget to support this activity.

RECOMMENDATION: This item is for Council's information only. Staff recommends this item be placed on the September 6, 2022 Consent Agenda for Council's consideration.