



## Staff Report

June 7, 2021 Council Workshop

Resolution 21-003 CAP Assistance Program Presentation

Presenter: Cathy Huber Nickerson, Finance Director

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**BACKGROUND:** This presentation is to review the resolution establishing the Camas Assistance Program and to ensure the program can include potential American Rescue Program Act Funding.

**SUMMARY:** This presentation will review the resolution which will establish the Camas Assistance Program and set up the nonprofit to help bring utility billing relief to families in the community who need assistance and to allow residents to contribute to utility bill relief efforts. This resolution will replace Resolution 15-006 established an Emergency Utility Assistance Program which provided the Council authority to provide the assistance.

### **EQUITY CONSIDERATIONS:**

What are the desired results and outcomes for this agenda item? The intent of the presentation is to provide City Council an update of state requirements for utility assistance and provide options for their consideration.

What's the data? What does the data tell us? The data shows several residents are struggling since the COVID-19 pandemic started to pay their utility bill. Once the Governor's emergency proclamations are expired, these residents are at risk of losing their water service.

How have communities been engaged? Are there opportunities to expand engagement? If the program is approved, senior citizen organizations, local charities, and the school district will be notified to engage those in need. The City would work with the Camas School District and the City community to inform about the donation opportunity.

Who will benefit from, or be burdened by this agenda item? This agenda item is intended to benefit citizens who struggle to pay their utility bills and provide outlet to those who wish to donate utility bill assistance.

What are the strategies to mitigate any unintended consequences? If the plan is successful, the City may require staffing to assist in implementing the plan in the future.

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact. Yes, this agenda item helps low-income utility customers and senior citizens.

Will this agenda item improve ADA accessibilities for people with disabilities? N/A

What potential hurdles exists in implementing this proposal (include both operational and political)? The City would need to work with legal counsel to develop an interlocal agreement with the Camas School District's Family Community Resource Center and the City for providing utility assistance.

How will you ensure accountabilities, communicate, and evaluate results? The Finance Department will provide annual updates of the program to City Council.

How does this item support a comprehensive plan goal, policy, or other adopted resolution? This item meets the state law requirements as well as the Governor's emergency proclamation on utility assistance.

**BUDGET IMPACT:** The cost of the program would depend upon the scope of the program. In 2014, Council looked at funding the program annually at \$10,000. These funds would be built into the utility rate structure and is 0.05% of the City's utilities annual operating revenue. Another component of the program will be based upon donations and potentially American Rescue Plan Act funding.

As of May 19, 2021, here is where we are at with utility delinquent accounts by billing cycle. Running data by cycle does not account for overlapping customers. But it does provide context in assisting with the discussion:

Service Period	Disconnect	Accounts	Past Due
Pre-Covid - 01/03/20	3/18/2020	5	\$ 865.96
01/04/20 - 03/03/20	5/20/2020	17	\$ 5,418.58
03/04/20 - 05/04/20	7/22/2020	29	\$ 6,975.85
05/05/20 - 07/02/20	9/16/2020	38	\$ 8,880.84
07/03/20 - 09/03/20	11/18/2020	49	\$ 11,653.29
09/04/20 - 11/04/20	1/20/2021	66	\$ 15,454.12
11/05/20 - 01/05/21	3/17/2021	111	\$ 27,159.57
01/06/21 - 03/02/21	5/19/2021	248	\$ 60,536.16
<b>Total</b>			<b>\$ 136,944.37</b>

**RECOMMENDATION:** Staff is looking for direction before placing the resolution on the June 21, 2021 Regular Council Meeting Agenda for consideration.