

RESOLUTION NO.21-003

A RESOLUTION amending and replacing Resolution No. 15-006 relating to establishment of an Emergency Utility Assistance Program; authorizing the Finance Director to establish administrative rules and procedures including a program for receipt of donations; and establishing an effective date.

WHEREAS, it is in the interest of the City of Camas to assist in the provision of emergency utility services; and

WHEREAS, the City of Camas has heretofore established a fund for the purpose of assisting low income customers, to prevent water shutoff; and

WHEREAS, council has identified a need to establish a donation/supported program to assist low income families with their municipal utility bill.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

I

The City of Camas hereby adopts an Emergency Utility Assistance Program subject to the terms and conditions listed below:

**1. Eligibility.** Upon satisfactory proof, emergency assistance may be issued to each household for which:

- a. A member of the household is billed by the City for water services;
- b. The household has been verified by the City or the City's agent:
  1. To have an annual income that, when combined with the annual income of all household members, is below 125% of the federal poverty guideline; and
  2. To not receive subsidized housing assistance.
- c. The household has received notice from the City that payment or payment arrangements must be made to prevent disconnection;

d. The household is served with City water service at a residential, single-family account.

**2. Emergency Credit – Maximum.** Upon verification of eligibility, the household may receive an emergency credit of a maximum of two hundred fifty (\$250.00) dollars of the delinquent bill for the service address; provided that the household may only receive such credit once in a twelve (12) calendar month period.

**3. Administrative Rules and Procedures.** Pursuant to this section, the Finance Director shall establish administrative rules and procedures not inconsistent with this section to implement the emergency assistance program including, but not limited to, the establishment of a donation/supported program to assist low income families with their municipal utility bill.

II

This Resolution shall amend and shall replace Resolution No. 15-006 effective as of June 30, 2021.

III

ADOPTED by the Council of the City of Camas and approved by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2021.

SIGNED: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Clerk

APPROVED as to form:

\_\_\_\_\_  
City Attorney