



Staff Report

June 7, 2021 Council Workshop

Cooperative Purchasing Contracts (Sourcewell) Presentation

Presenter: Cathy Huber Nickerson, Finance Director

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BACKGROUND: This presentation is to discuss Cooperative Purchasing Contracts. The intention is to provide background and to discuss the Sourcewell Agreement.

SUMMARY: Cooperative Purchasing Contracts were formally known as piggyback contracts. It is where a smaller or similar size organization may want to have the same contract as an organization which has already issued a request for proposal (RFP), compared the bids and awarded the bid. This proves provides economies of scale by providing the larger organizations negotiated price to smaller organizations and also saves time and cost of issuing a RFP.

Sourcewell is a service cooperative created by the Minnesota legislature as a local unit of government. It is governed by local elected municipal officers and school board members and all employees are government employees. The City has used Sourcewell for Public Works purchasing and this presentation is for broaden the agreement to all of the City.

EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item? The intent of the presentation is to provide City Council information regarding the cooperative purchasing agreements.

What's the data? What does the data tell us? In looking at comparable bids, it appears pricing from a Sourcewell vendor is the same pricing Camas would received.

How have communities been engaged? Are there opportunities to expand engagement? n/a

Who will benefit from, or be burdened by this agenda item? The intent is to ensure lower pricing which will in turn potentially saves the City taxpayer money.

What are the strategies to mitigate any unintended consequences? If the pricing is not what the City wishes, the City can always issue a RFP.

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this

impact. The Sourcewell cooperative is intended to enable the pricing to be more transparent, accessible and understandable to all members of the cooperative.

Will this agenda item improve ADA accessibilities for people with disabilities? Yes, the systems should provide as much self-service and transparency to allow customers and employee to access data and process transactions remotely.

What potential hurdles exists in implementing this proposal (include both operational and political)? n/a

How will you ensure accountabilities, communicate, and evaluate results? Staff is still required to document the purchasing process and is subject to State of Washington audit requirements and City purchasing policies.

How does this item support a comprehensive plan goal, policy or other adopted resolution? This item provides open and transparent purchasing process which is a goal of the City's strategic plan and meets best financial practices.

BUDGET IMPACT: This agenda item is intended to provide a cost saving tool to the City as a whole.

RECOMMENDATION: Staff has placed the Sourcewell Agreement on Council Regular Meeting on June 7, 2021 (same night) for consideration.