



Staff Report

April 18, 2022 Council Regular Meeting

Public Hearing and Consideration for Ordinance 22-004 Amending the 2022 Budget

Presenter: Cathy Huber Nickerson, Finance Director

Time Estimate: 5 minutes

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BACKGROUND: This item is to close a public hearing and to consider Ordinance 22-004 which will amend the 2022 Budget (Spring Omnibus).

SUMMARY: The 2022 Spring Omnibus are items which require "carrying forward" some unspent items of the 2021 Budget into 2022. These items are almost always capital projects which are not complete by the end of the fiscal year end. This Omnibus Budget also includes administrative items which are technical in nature and supplemental budget appropriations for unanticipated items during budget development such as equipment or contracts. Below is a summary of the groups of decision packages:

Package	Title	Description	Fund Impacted	Overall Appropriation
CF-01	Courthouse Security Upgrades	Resume upgrades of Courthouse security, including cameras and improved secure in-person services	General Fund	\$ 30,000
CF-02	Facilities Study	Carry forward unspent 2021 budget for analysis of a conditions assessment to provide guidance for future upgrades to correct for deferred maintenance	General Fund	\$ 60,000
CF-03	Traffic Signal Controller Upgrade	Carry forward unspent 2021 budget for upgrading traffic controls to integrate with Clark County & WSDOT	Streets	\$ 187,000
CF-04	Pavement Management Program	Carry forward unspent 2021 budget for pavement preservation	Streets	\$ 647,703
CF-05	Brady/Grand Ridge Intersection Improvements	Carry forward unspent 2021 budget to complete surveying and design of intersection improvements at Brady/Grand Ridge	Streets	\$ 60,000
CF-06	Ostenson Canyon Storm Repairs	Carry forward unspent 2021 budget for construction of the repairs necessary to fix the road and to prevent further damage from storm water events	Streets	\$ 1,200,000
CF-07	NW 12th Avenue - CDBG Project	Carry forward unspent 2021 budget to improve NW 12th Avenue street and sidewalks with Community Development Block Grant (CDBG) funds	General Fund	\$ 125,000
CF-08	Lacamas (3rd Ave) Trailhead	Carry forward unspent 2021 budget to improve the Lacamas Creek trailhead at NE 3rd Ave with restrooms and parking lot upgrades	REET	\$ 25,000
CF-09	East Lake Trail (T-3)	Carry forward unspent 2021 budget for pre-construction and construction activities on the East side of Lacamas Lake along the waterfront which will include a boardwalk, primitive soft surfaced and compacted gravel trails	PIF	\$ 175,000
CF-10	38th Avenue Ph3	Carry forward unspent 2021 budget for the final phase of the 38th Ave project to widen the street and add sidewalks, bike lanes, runoff facilities, and turn lanes	TIF/REET	\$ 385,000
CF-11	Annexation Remodeling	Carry forward unspent 2021 budget for remodeling the annexation building to accommodate additional staff and pandemic workspace requirements	Capital Facilities	\$ 864,874
CF-12	Library Roof/HVAC Repair/Replacement	Carry forward unspent 2021 budget for repairs to the Library roof and associated HVAC maintenance	Capital Facilities	\$ 250,000
CF-13	North Shore Bldg Maintenance	Carry forward unspent 2021 budget for maintenance and improvements of structures on the North Shore City properties	Capital Facilities	\$ 500,000
CF-14	Well 6/14 Waterline	Carry forward unspent 2021 budget for connecting the two wells with a larger diameter pipeline to provide additional water pumping capacity	Water/Sewer	\$ 440,000
CF-15	11th to Brady Waterline	Carry forward unspent 2021 budget for adding a waterline between 11th Circle and Brady Road to improve fire flows and system redundancy	Water/Sewer	\$ 275,000
CF-16	Lower Prune Hill Booster Station Replacement	Carry forward unspent 2021 budget to replace existing infrastructure that is undersized and has reached its useful life	Water/Sewer	\$ 1,860,000
CF-17	Forest Home Booster Station Replacement	Carry forward unspent 2021 budget to replace the existing Forest Home Booster Station with a new Booster Station	Water/Sewer	\$ 580,000

A-01	Equipment Rental Rate Adjustments	Correction to ERR rates due to updated values received after adoption of the fee schedule in Nov 2021	budget neutral	\$ -
A-02	3rd Avenue Bridge Seismic Retrofit	Reduction of budget amount to the correct 2022 amount (original budget included full biennium rollover)	budget neutral	\$ -
A-03	Vactor Truck	Carry forward unspent 2021 budget for acquisition of an additional vac truck for storm water needs to improve compliance with the City's NPDES permit	budget neutral	\$ -
A-04	Water Rescue Team Training	Supports training and acquisition of a vessel for creating a swift water rescue program	CWFD	\$ -

S-01	DCA Funding from CDev to Legislative	Increase contribution to DCA	General Fund	\$ 45,000
S-02	Department Fuel Consumption	Expensing fuel costs direct to departments reduces volatility in ER&R (due to 2yr look back in rates, fuel will not drop from rates until 2024)	Multiple	\$ 233,890
S-03	Fire Safety Systems Repairs and Corrections	Bring City facility fire systems in compliance with findings from the most recent fire safety inspections	General Fund	\$ 40,000
S-04	Additional staffing	Adding an additional Dispatch Clerk to backfill the staff time that has been diverted to managing the body-worn camera program.	General Fund	\$ 65,000
S-05	Parks Seasonal Staffing	Adding seasonal staffing for parks maintenance to return to Pre-COVID levels.	General Fund	\$ 50,000

S-06	Everett Corridor Analysis	Complete an alternatives analysis for Everett, including public outreach, with a final plan for future improvement project(s)	Streets	\$ 250,000
S-07	Astor Sidewalk Repairs	Design and construction of new sidewalk on Astor from Forest Home Road and Dorothy Fox Park to correct for deficiencies with ADA compliance due to tree roots	Streets	\$ 150,000
S-08	Cemetery Pavement Preservation	Replacement of asphalt in the City Cemetery	Cemetery	\$ 80,000
S-09	Council Chambers AudioVisual Retrofit	Upgrading technology to support remote meetings for open public meetings	Capital Facilities	\$ 125,000
S-10	15th/Everett Valve Replacement	Replacing a failing waterline valve.	Water/Sewer	\$ 75,000
S-11	6th Avenue Waterline	Repair/replacement of the 6th Avenue waterline.	Water/Sewer	\$ 75,000
S-12	Water Meter Replacement Upgrade Project	Adds additional funding to allow for completion in 2022 at current material costs, which facilitates the move to monthly billing prior to the ERP migration	Water/Sewer	\$ 190,000
S-13	Operations Center Analysis Ph2	Continuing analysis of options for addressing Ops Center space needs	ERR	\$ 115,000
			Total	\$ 9,158,467

EQUITY CONSIDERATIONS:

What are the desired results and outcomes for this agenda item? This agenda item is to describe the packages requiring budget adjustments for Council's consideration.

What's the data? What does the data tell us? N/A

How have communities been engaged? Are there opportunities to expand engagement? A public hearing will be opened at the Regular Council Meeting and be held open for three weeks through the December 7th Regular Council Meeting.

Who will benefit from, or be burdened by this agenda item? All City residents will benefit from most of these decision packages.

What are the strategies to mitigate any unintended consequences? N/A

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact. N/A

Will this agenda item improve ADA accessibilities for people with disabilities? N/A

What potential hurdles exist in implementing this proposal (include both operational and political)? N/A

How will you ensure accountabilities, communicate, and evaluate results? N/A

How does this item support a comprehensive plan goal, policy, or other adopted resolution? These items are in line with the City's Strategic Plan.

BUDGET IMPACT: The impact to the 2022 Budget is \$9,158,467 which is funded with offsetting revenues or fund balance. The presentation and Attachment A provide more detail.

RECOMMENDATION: Staff recommends City Council close the public hearing and move to adopt Ordinance 22-004 Amending the 2022 Budget.