



## Staff Report

April 18, 2022 Council Regular Meeting

2022-2028 Sodium Hydroxide Chemical Purchase (Submitted by Sam Adams, Utilities Manager)

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**BACKGROUND:** The current contract term for the purchase of Sodium Hydroxide will expire on May 31, 2022.

**SUMMARY:** This chemical purchase consists of delivery of the chemical specified in the bid specifications to the locations specified and consistent with the project specifications. The maximum term of this Bid, consisting of the base plus extensions, is six (6) years

### **EQUITY CONSIDERATIONS:**

What are the desired results and outcomes for this agenda item?

Council consensus to place this request to Reject all Bids on the April 18 consent agenda.

What's the data? What does the data tell us?

Two bids were received. The low bidder did not sign their bid. The second bidder's bid is \$255,000, which is greater than the budgeted amount for this purchase.

How have communities been engaged? Are there opportunities to expand engagement?

This is a commodity purchase for water treatment?

What are the strategies to mitigate any unintended consequences?

Rebid the purchase.

Does this agenda item have a differential impact on underserved populations, people living with disabilities, and/or communities of color? Please provide available data to illustrate this impact.

No.

Will this agenda item improve ADA accessibilities for people with disabilities?

No.

What potential hurdles exists in implementing this proposal (include both operational and political)?

None.

How will you ensure accountabilities, communicate, and evaluate results?

Staff will rebid the purchase. Upon successful execution of a contract, staff will evaluate billings to ensure they are consistent with the contract document.

How does this item support a comprehensive plan goal, policy or other adopted resolution?

Not applicable.

**BUDGET IMPACT:** The current budget is \$200,000, which will be funded by utility fees.

**RECOMMENDATION:** Staff intends to place this request on the April 18, 2022, Consent Agenda for Council's consideration.