



Staff Report – Consent Agenda

April 20, 2026 Council Regular Meeting

Professional Services Agreement for Boulder Creek Intake Reconstruction (Submitted by Rob Charles, Utilities Manager)

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BACKGROUND: The Boulder Creek Intake provides half of the water source to the Slow Sand Filter Plant. This water is treated before being delivered to City customers. The intake has not been maintained for many years since the filter plant has not been in operation. Now that the plant is planned for operation this fall, it is critical to have this water source providing water to the plant.

The City has completed the design and obtained the necessary permits from Washington Department of Fish and Wildlife (WDFW) and the Army Corps of Engineers (ACOE) to complete the reconstruction during the month of August.

The project entails rehabilitating the intake and the access to the intake, removing built up rock and debris behind the dam area, stabilizing the slope of the creek just downstream from the intake and protecting the existing pipe from the intake to the screen house.

SUMMARY: Thompson Bros. Excavating, Inc. was the sole bidder for the project, submitting a bid of \$93,786, which is below the Engineer’s Estimate of \$100,000. The City utilized the Municipal Research and Services Center Small Works Roster (informal bidding process) and solicited bids from five qualified contractors. The bid received is considered responsive and within the anticipated project budget.

Construction management services will be provided by Shell Engineering to support project delivery and regulatory compliance. Their scope includes coordination with permitting agencies, oversight of in-water work including fish salvage during intake excavation, and preparation of required closeout documentation upon project completion. These services are necessary to ensure the project is constructed in accordance with applicable environmental permits and agency requirements.



Figure 1: Photo of existing dam and intake structure from downstream of dam looking upstream

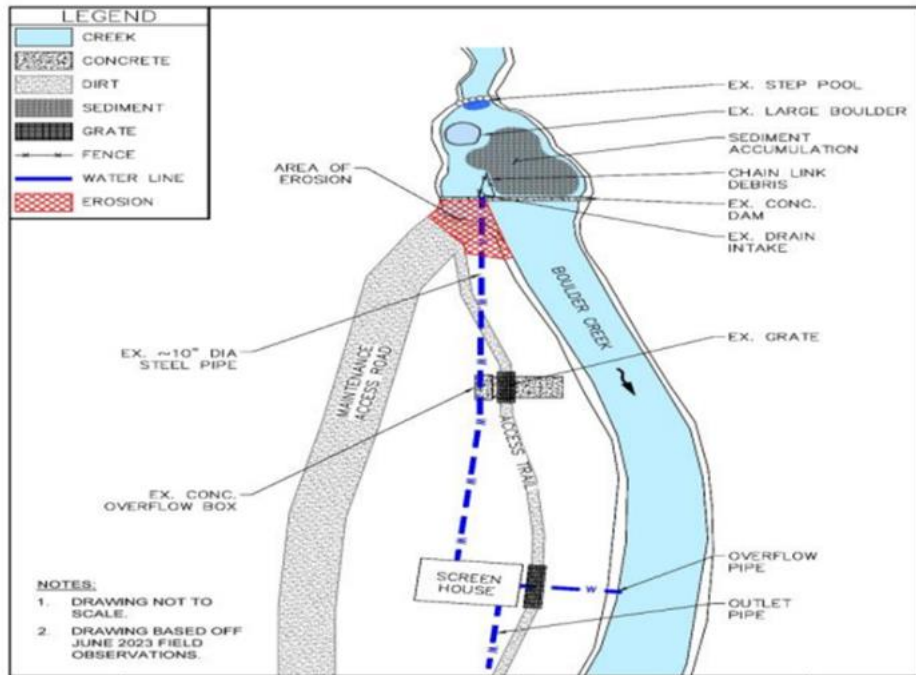


Figure 2: Vicinity map of Boulder Creek water intake structure

Figure 1: Figure Name this is the format to name your image. If there will only be one image, there's no need to number it. Delete if not necessary.

BENEFITS TO THE COMMUNITY: Provide a source of water to residents that requires minimal use of power.

STRATEGIC PLAN: This item aligns with Stewardship of City Assets.

POTENTIAL CHALLENGES: Ensuring that the contractor works in a manner to protect the waters of the creek.

BUDGET IMPACT: The total project cost is \$141,889, including construction, contingency, and construction management, and will be funded through the Water Fund. This is within the adopted 2026 Capital Budget of \$244,000 for the Boulder Creek Intake project.

Budget:

<i>Boulder Creek Intake (2026 Capital Budget)</i>	<i>\$244,000</i>
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<i>Thompson Bros. Excavating, Inc.</i>	<i>\$ 93,786</i>
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<i>Contingency (10%)</i>	<i>\$ 9,378</i>
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<i>Construction Management</i>	<i>\$ 38,725</i>
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<i>Total:</i>	<i>\$141,889</i>
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RECOMMENDATION: Staff recommends that council authorize the Mayor to sign a contract with Thompson Bros. Excavating, Inc., for the project.