



**Parks and Recreation Commission Meeting - Special Meeting Minutes**  
**Wednesday, November 29, 2023, 5:00 PM**  
**Hybrid Meeting - Zoom and Council Chambers, 616 NE 4th AVE**

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**CALL TO ORDER**

Meeting Ground Rules: Listen With An Open Mind, Let Everyone Participate, Close Decisions, Identify Action Items & Follow Up, Show Up On Time & Come Prepared, Stay Mentally & Physically Present.

**ROLL CALL**

Present: Ellen Burton, Katy Daane, David Dewey, Brittany Grahn, Steve Lorenz, Jenny Wu, Council Liaison Tim Hein, Council Liaison Leslie Lewallen

Excused: Jason Irving

Staff: Trang Lam, Susan Palmer

**PUBLIC COMMENTS**

Margaret Tweet, Camas Resident – Commented on the proposed Crown Park Project  
Cassi Marshall, Camas Resident – Thanked Steve Lorenz for his years of volunteer service  
Randy Curtis, Camas Resident – Thanked Steve Lorenz for his years of volunteer service

**APPROVAL OF MINUTES**

- 1. Approve Minutes from Parks & Recreation meeting on October 26, 2023.**  
Presenter: Ellen Burton, Chair  
Time Estimate: 5 minutes

A motion was made by Lorenz, seconded by Wu, and approved unanimously to approve the Parks & Recreation Commission minutes of October 26, 2023 as written.

**MEETING ITEMS**

- 2. Crown Park – Letter of support to Council (discussion and approval)**  
Presenter: Trang Lam, Parks & Recreation Director  
Time Estimate: 5 minutes

Discussion ensued on the Crown Park letter of support to Council. Trang Lam presented a timeline of the Crown Park Improvement project. She reviewed an inventory of existing amenities with estimated years of installation.

A motion was made by Grahn, seconded by Dewey, and carried unanimously to submit the Crown Park letter of support to City Council as written.

**3. Chair & Vice Chair Nominations (discussion)**

Presenter: Ellen Burton, Chair

Time Estimate: 5 minutes

Lorenz nominated Jason Irving as Vice Chair and Dewey nominated Ellen Burton as Chair of the Parks & Recreation Commission in 2024.

A motion was made by Grahn, seconded by Dewey, and carried unanimously to nominate Ellen Burton as Chair and Jason Irving as Vice Chair for the Parks & Recreation Commission in 2024.

**4. Celebration of Steve Lorenz (informational)**

Presenter: Ellen Burton, Chair

Time Estimate: 20 minutes

The Parks and Recreation Commissioners and staff expressed their thanks to Steve Lorenz for 23 years of volunteer service on the Parks & Recreation Commission.

**PROJECT UPDATES**

**5. Parks & Recreation Staff Updates**

Presenter: Trang Lam, Parks & Recreation Director

Time Estimate: 5 minutes

Lam provided updates on the following; Annual Parks & Recreation Commission Report to Council and Hometown Holidays.

**OTHER ITEMS**

**6. Commissioner Updates**

Presenter: Ellen Burton, Chair

Time Estimate: Remainder of Time

Daane provided an update on Coopers View Park. Grahn attended a meeting for the Skate Park in November. Lorenz provided an update on Crown Park. Dewey stated that the lower parking lot at Fallen Leaf Lake Park is submerged in water. Burton provided an update on Klickitat Park.

**CLOSE OF MEETING**

The meeting closed at 6:02 PM.