



Item Brief

Meeting Date

November 10, 2025

Agenda Item

Discuss and consider action: Resolution No. R2025-79: K. McBurnett

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING PAYMENT FOR EXPENSES RELATED TO THE US-281 PEDESTRIAN BRIDGE PROJECT USING LOCAL FUNDS AND DIRECTING STAFF TO SEEK REIMBURSEMENT FROM THE HUD COMMUNITY PROJECT FUNDING (CPF) GRANT UPON COMPLETION OF THE ENVIRONMENTAL REVIEW

Information

The City of Burnet was awarded a FY2024 HUD Community Project Funding (CPF) grant for the US-281 Pedestrian Bridge Project.

As part of project development, completion of an Environmental Assessment (EA) under 24 CFR Part 58 is required prior to HUD's Release of Funds (ROF). In addition, supporting survey and appraisal work is needed to evaluate potential property acquisition associated with the bridge approach or right-of-way.

On August 26, 2025, the City Council approved an Environmental Services Engineering Contract with Pape-Dawson Engineers to perform the EA and related compliance activities. The City's CPF Grant Agreement and Action Plan have been approved, but CPF funds cannot be drawn until the environmental review is complete and HUD issues the ROF.

The FY2024 CPF Grant Guide and 2 CFR Part 200 allow reimbursement of eligible "soft costs," including environmental review, survey, and appraisal expenses incurred after execution of the grant agreement and within the approved project scope. To maintain project momentum, staff recommends using local funds for these activities and seeking reimbursement up to \$100,000 from the CPF grant once the environmental review is complete and the ROF has been issued.

Fiscal Impact

Project-related costs (including but not limited to: environmental assessment, survey, and appraisal costs) will be paid from local funds within the General Fund, not to exceed

\$100,000, and will be reimbursed from CPF grant funds following HUD approval. There is no anticipated net fiscal impact to the City.

Recommendation

Staff recommends approval of Resolution No. R2025-79 as presented.

RESOLUTION NO. R2025-79

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING PAYMENT FOR THE ENVIRONMENTAL ASSESSMENT, SURVEY, AND APPRAISAL SERVICES RELATED TO THE US-281 PEDESTRIAN BRIDGE PROJECT USING LOCAL FUNDS AND DIRECTING STAFF TO SEEK REIMBURSEMENT FROM THE HUD COMMUNITY PROJECT FUNDING (CPF) GRANT UPON COMPLETION OF THE ENVIRONMENTAL REVIEW

WHEREAS, the City of Burnet has been awarded a FY2024 Community Project Funding (CPF) grant from the U.S. Department of Housing and Urban Development (HUD) for the construction of the US-281 Pedestrian Bridge Project; and

WHEREAS, on August 26, 2025, the City Council approved an Environmental Services Engineering Contract with Pape-Dawson Engineers for preparation of the Environmental Assessment (EA) and related compliance activities required under 24 CFR Part 58; and

WHEREAS, the project also requires survey and appraisal services to evaluate potential property to be acquired for bridge approaches or right-of-way; and

WHEREAS, completion of an Environmental Assessment (EA) is required under 24 CFR Part 58 prior to HUD's Release of Funds for the project; and

WHEREAS, the City's CPF Grant Agreement and Action Plan have been approved, but reimbursement from CPF funds cannot occur until the environmental review process is complete and HUD issues the Release of Funds; and

WHEREAS, the FY2024 CPF Grant Guide and 24 CFR Part 200 authorize reimbursement of eligible "soft costs," including environmental, survey, and appraisal expenses, that are incurred after execution of the grant agreement and within the approved project scope.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AS FOLLOWS:

Section One. Findings. The recitals set out above are hereby approved and incorporated herein for all purposes.

Section Two. Authorization. The City of Burnet is hereby authorized to pay for project related expenses, including but not limited to; environmental assessment, survey, and appraisal services related to the US-281 Pedestrian Bridge Project using local funds in an amount not to exceed \$100,000.

Section Three. Reimbursement. City staff is authorized and directed to seek reimbursement for these costs from the HUD CPF grant upon completion of the environmental review and issuance of the Release of Funds.

Section Four. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

Section Five. Effective Date. That this resolution shall take effect immediately upon its passage, and approval as prescribed by law.

PASSED AND APPROVED on this the 10th day of November 2025.

CITY OF BURNET, TEXAS

Gary Wideman, Mayor

ATTEST:

Maria Gonzales, City Secretary