



CITY OF BURNET

PLANNING AND ZONING

ITEM BRIEF

Meeting Date

June 2, 2025

Agenda Item

Agenda Item: The Planning and Zoning Commission of the City of Burnet will elect officers from among its members.

Information

The Planning and Zoning Commission will choose two officers from among its members. Candidates for officer are selected by the nomination and second of fellow Commission members. All members are eligible to stand for any of the officer positions. Present officers are eligible for nomination and reelection to their present position, or any other of the Commission's officer positions. The Commission's current officers are:

Chair	Vacant
Vice-Chair	Calib Williams

Duties of the Commission officers are as follows:

- Chair:
 - Serve as the Planning and Zoning Commission's presiding officer.
 - Conduct Planning and Zoning Commission public hearings and regular meetings.
 - Sign plats, minutes, and other official documents pertaining to actions of the Commission.
- Vice-Chair:
 - Serve as presiding officer during the absence of the Chair.

Recommendation

Nominate and elect a Planning and Zoning Commission Chair and Vice-Chair.