

# City of Burnet City Council



## Item Brief

### **Meeting Date**

May 27, 2025

### **Agenda Item**

Discuss and consider action: Resolution No. R2025-40: D. Vaughn

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE GOODMAN CORPORATION FOR THE DEVELOPMENT OF A TRANSPORTATION MASTER PLAN

### **Information**

The City of Burnet has identified the need for a Transportation Master Plan to address current and projected mobility needs. The Plan will create a framework for roadway improvements, sidewalk connectivity, safe routes to school, and potential updates to City's Code of Ordinances affecting transportation.

The Goodman Corporation (TGC), with offices in Houston and Austin, has submitted a proposal to prepare the Plan in collaboration with City staff and the community.

TGC will complete the project over approximately nine months, structured into six main tasks:

Project Management & Administration – Monthly meetings and reporting, including coordination with Planning & Zoning and City Council.

Needs Assessment & Code Review – Data collection (GIS, traffic counts, crash data), policy review of relevant City Code chapters, and identification of infrastructure needs.

Roadway Map & Cross Sections – Development of a future thoroughfare and collector map and up to five (5) street cross-section illustrations.

Documentation – Draft and final TMP report incorporating findings and recommendations.

Public Engagement – Two in-person community meetings and a public engagement plan.

Safe Routes to School & Sidewalk Prioritization – Evaluation and mapping of sidewalk gaps around schools and development of up to five (5) sidewalk or trail projects with cost estimates.

City staff contacted references from the cities of Boerne, Fredericksburg, and Bastrop regarding The Goodman Corporation and specifically Jake Gutekunst. All references were highly complimentary. The consultant was described as responsive, proactive, and effective in managing both schedule and budget. In particular, the City of Bastrop noted that the firm demonstrated a strong understanding of local needs, provided clear and actionable recommendations, and implemented a thoughtful and inclusive public engagement process. Staff from each city confirmed that the planning services provided were a worthwhile investment and indicated they would confidently hire The Goodman Corporation again for similar work.

### **Fiscal Impact**

The total proposal amount is for Seventy-Five Thousand and 00/100 Dollars (\$75,000.00), which covers all six tasks. This item will be funded by General Fund Reserves, and a budget amendment will be presented at a future meeting for this amount.

### **Recommendation**

Staff recommends approval of Resolution No. R2025-40 as presented.

## **RESOLUTION NO. R2025-40**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE GOODMAN CORPORATION FOR THE DEVELOPMENT OF A TRANSPORTATION MASTER PLAN; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the City of Burnet recognizes the need for a Transportation Master Plan (TMP) to guide current and future transportation needs, support sustainable development, and enhance mobility and safety; and

**WHEREAS**, the TMP will provide a framework for roadway improvements, sidewalk connectivity, safe routes to school, and potential updates to the City's Code of Ordinances; and

**WHEREAS**, The Goodman Corporation (TGC) has submitted a comprehensive proposal to prepare the Transportation Master Plan in coordination with City staff and community stakeholders; and

**WHEREAS**, through previous projects with the City of Burnet, Project Manager Jake Gutekunst has demonstrated a high level of qualification and proficiency in planning, project management, and stakeholder engagement, giving the City confidence in his ability to successfully deliver the Transportation Master Plan; and

**WHEREAS**, the scope of services will include project management and administration, needs assessment and code review, development of roadway maps and cross sections, preparation of the final TMP document, public engagement, and identification of priority sidewalk projects around schools; and

**WHEREAS**, the total cost for completion of the Transportation Master Plan is \$75,000, and City staff has reviewed TGC's qualifications and references and recommends approval of the proposal.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AS FOLLOWS:**

**Section One. Findings.** The recitals set out above are hereby approved and incorporated herein for all purposes.

**Section Two. Approval.** That the City Council hereby approves the proposal from The Goodman Corporation (See Exhibit A) to develop a Transportation Master Plan for the City of Burnet in the total amount of \$75,000.

**Section Three. Authorization.** The City Manager is authorized and directed to take those

actions that are reasonably necessary to facilitate the purpose of this Resolution.

**Section Four. Open Meetings.** It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

**Section Five. Effective Date.** That this resolution shall take effect immediately upon its passage and approval as prescribed by law.

**PASSED AND APPROVED** on this the 27th day of May 2025.

**CITY OF BURNET, TEXAS**

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Gary Wideman, Mayor

**ATTEST:**

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Maria Gonzales, City Secretary