



**City Council
Regular Meeting
April 8, 2025**

Appointed Bodies

Discuss and consider action: Ordinance No. 2025-15: K. McBurnett

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BURNET, TEXAS, AMENDING CITY OF BURNET CODE OF ORDINANCES, CHAPTER 2 ARTICLE III (ENTITLED “APPOINTED BODIES”) AND CHAPTER 2, SECTION 2-277 (ENTITLED “ADVISORY COMMITTEE; PROVIDING FOR PENALTY; PROVIDING CUMULATIVE, REPEALER AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE



Appointed Bodies

- A comprehensive review of Article III and Section 2-277 has been undertaken by a Council-appointed committee comprised of Philip Thurman and Tommy Gaut working collaboratively with staff.





Key Updates

- Codifies and updates the policies and procedures from the 2019 Policies and Procedures for Advisory Boards and Commissions document into the Code of Ordinances.
- Clearly defines authority and scope of all appointed bodies, including ad hoc committees and staff-appointed committees.
- Expands guidance on ethics, attendance, reporting, and training.
- Compliance with the Texas Open Meetings Act and Robert's Rules of Order.



Key Updates

- Standardizes appointment processes and member qualifications including nepotism restrictions, with Council appointments limited to boards and commissions with decision-making authority—including the Planning and Zoning Commission, Zoning Board of Adjustment, Fire Code Appeals Board, Economic Development Corporation, and Historic Preservation Commission.
- Staff appointed committees include Airport Advisory Board, Police Department Citizen Advisory Board, Golf Course Advisory Committee, and Fire Appeal Board.



Key Updates

- Planning and Zoning Commission designated as the City's first review authority for land use, zoning, and development, with evaluation criteria tied to the City's Comprehensive Plan, infrastructure capacity, economic development goals, and community impact.
- Adds requirement that after any non-unanimous or denial vote, Planning and Zoning Commissioners must provide rationale for their vote, which is included in the official meeting record.
- Codifies that the Capital Advisory Committee, as required by impact fee regulations, is composed of the appointed members of the Planning and Zoning Commission.



Questions?

Recommendation

- Staff recommends approval of Ordinance No. 2025-15 as presented.