



## Item Brief

### **Meeting Date**

October 22, 2024

### **Agenda Item**

Discuss and consider action: Approval of an agreement with CivicPlus to upgrade and refresh the City of Burnet and Burnet Economic Development Corporation websites: K. McBurnett

### **Information**

The City of Burnet website and the Burnet Economic Development Corporation website are currently managed under the Municode platform. Municode has been acquired by CivicPlus and will be discontinuing the Municode platform. Due to this transition and the desire to refresh both websites with added features for users, staff is proposing an upgrade to its current Municode websites, moving to Engage Central, a modern platform designed to enhance user experience, offer flexibility, and integrate various City functions such as online payments, document uploads, and citizen request tracking. The upgrade includes custom design for both the City and EDC websites, migration of up to 50 pages, and 40+ modules that support department-specific needs. The project is expected to take 22–28 weeks to complete.

### **Fiscal Impact**

The total one-time development cost for both websites is eighteen thousand seven hundred and 01/100 dollars (\$18,700.01), with an annual fee of five thousand and 01/100 dollars (\$5,000.01) for years one and two for both websites. This makes the total cost in year one twenty-three thousand seven hundred and 02/100 dollars (\$23,700.02). Starting in year three, the annual fee will increase by 5%.

### **Recommendation**

Staff recommends approval of the agreement with CivicPlus to upgrade and refresh the City of Burnet and Burnet Economic Development Corporation websites.