



MINUTES OF THE BURNET HISTORIC BOARD

Notice is hereby given that a **Regular Meeting of the Burnet Historic Board** was held on the **16th day of October 2025** at **10:00 a.m.** in the Burnet City Hall Executive Conference Room, 301 E. Jackson, Burnet, at which time the following subjects will be discussed, to-wit:

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meetings.

CALL TO ORDER:

The meeting was called to order by Crista Bromley, Board President, at 10:03 A.M.

ROLL CALL:

Present: Crista Bromley, Jessica Haile, Renee Riddell

GUESTS: Vicki Talley, Leslie Kimbler, Maria Gonzales

CONSENT AGENDA: None.

ACTION ITEMS:

Discuss and consider action: Updates regarding the status, condition, and potential next steps for the Robinson Building: L. Kimbler:

Planning Manager Leslie Kimbler reported that there are currently no updates to provide to the Board. The owner has obtained the necessary interior demolition permits and completed interior demolition for further engineering evaluation; however, no further discussions or progress have occurred since the permits were issued.

Discuss and consider: Permit Process Review for New Business Signs: L. Kimbler:

Planning Manager Leslie Kimbler reviewed the process that commercial businesses must follow to obtain a new sign. Business owners are required to access the online portal and select the sign permit application. The permitting process typically takes 7–10 days, as a Certificate of Appropriateness must be established. If the proposed sign is located within the Historic District and there are any concerns, the Historic Preservation Officer, David Vaughn, will review the application and make a determination.

Discuss and consider action: Guide for Historic District Signs: C. Bromley:

Board President Crista Bromley reviewed a guide designed to assist businesses in the Historic District with creating signage that reflects their unique identity while enhancing the district's

historic character. The guide includes suggestions for appropriate color palettes, sign sizes, and fonts.

Mrs. Bromley requested that Board members review the guide at their convenience and share their feedback with her. The City Attorney, Habib Erkan, Jr., has also reviewed the document, however, implementation of the guidelines will require the passage of an ordinance by the City Council.

REQUESTS FROM BOARD FOR FUTURE REPORTS:

Board Member Renee Riddell requested an update on the Walking Tour Guide.

ADJOURN:

There being no further business, Board Member Renee Riddell made a motion to adjourn the meeting at 10:28 a.m. Board Member Jessica Haile seconded the motion. The motion passed unanimously.

Burnet Historic and Preservation Board

ATTEST:

Crista Bromley, Board President

Maria Gonzales, City Secretary